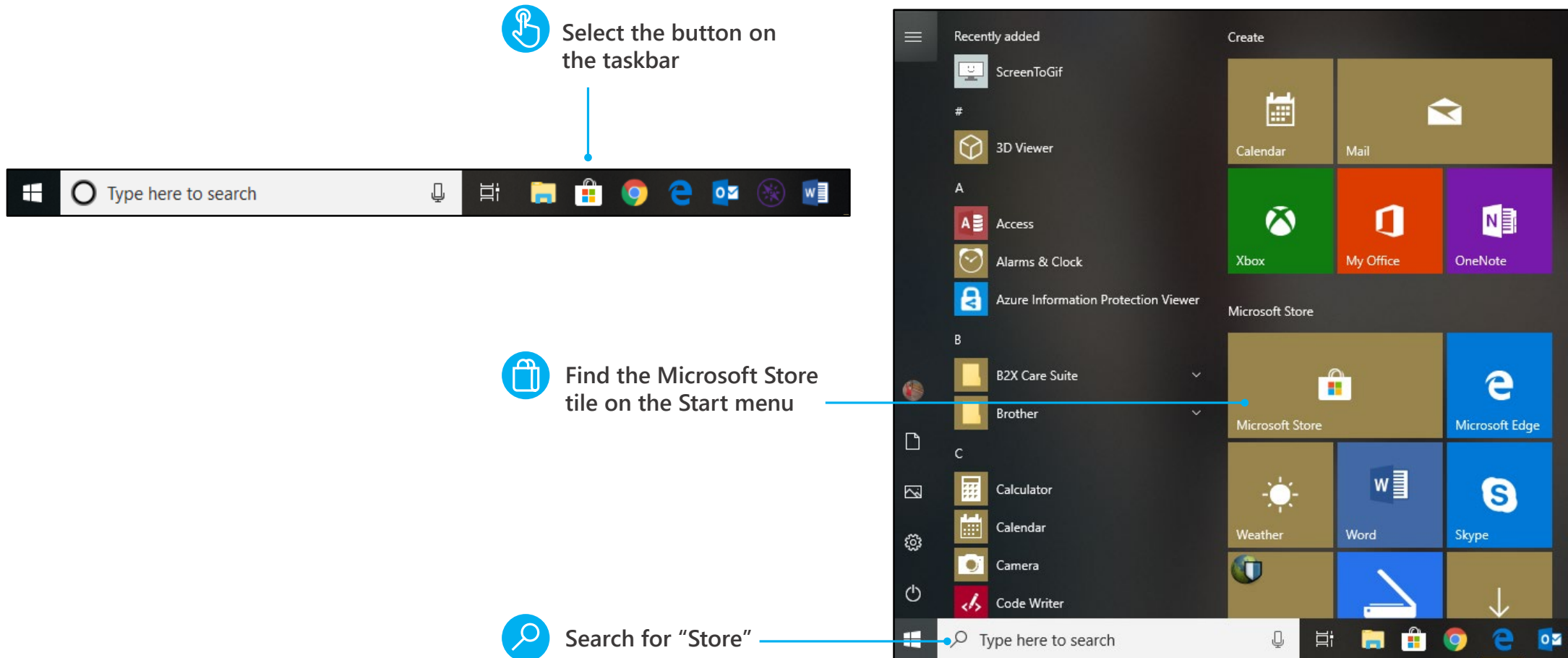




Open Microsoft Store one of these three ways




Discover everything that's possible with Microsoft




Home has a little bit of everything
Get apps, games, books, and Themes—all secure and verified by Microsoft.



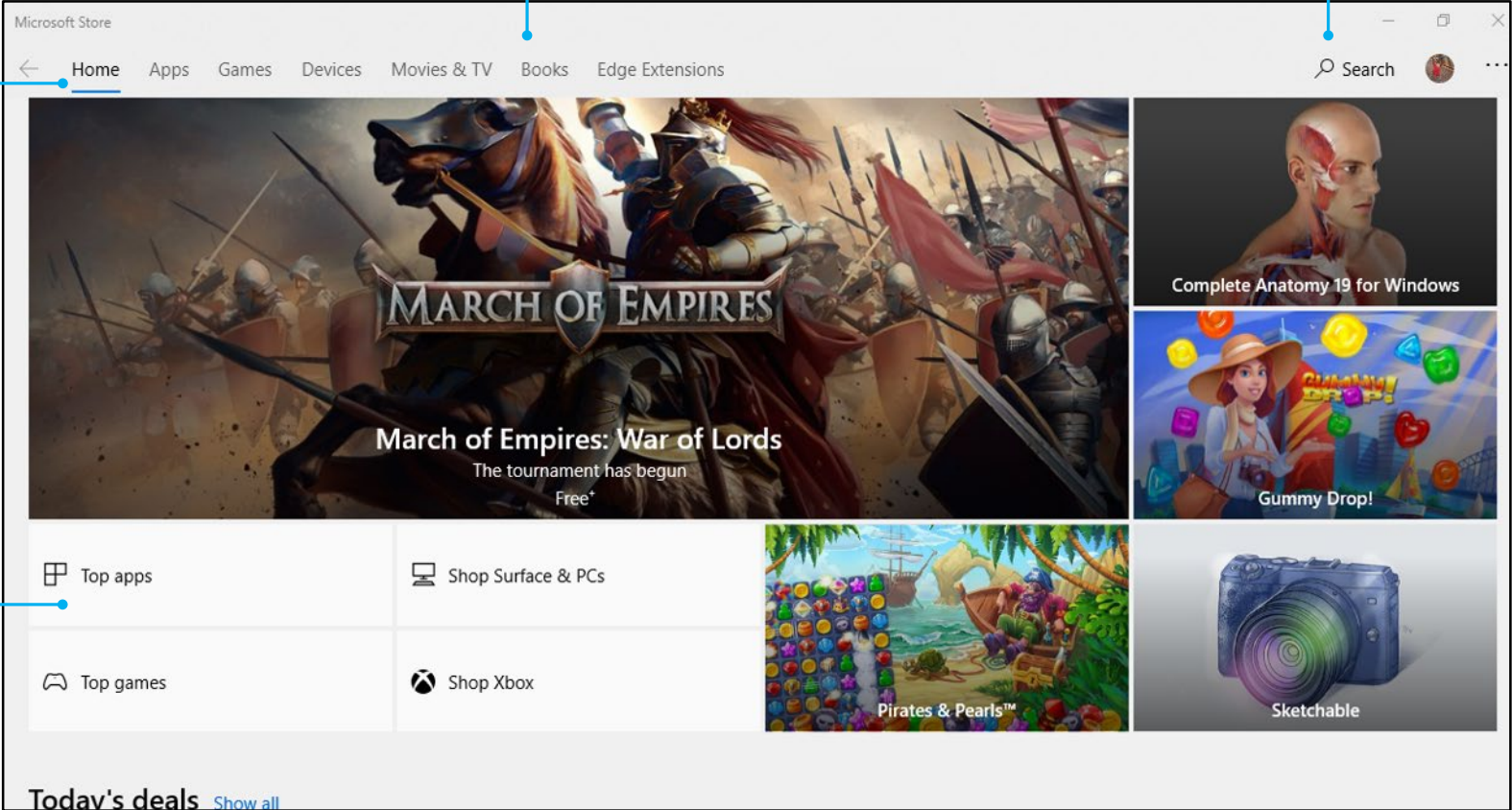
Save time with curated content
Quickly see what's popular.



Don't need to see it all?
Browse any category.



Want something specific?
Find it with Search.



The screenshot shows the Microsoft Store application window. At the top, there's a navigation bar with a back arrow, a 'Home' tab (selected), and other category tabs: 'Apps', 'Games', 'Devices', 'Movies & TV', 'Books', and 'Edge Extensions'. To the right of the navigation bar is a search bar with a magnifying glass icon and a 'Search' button. The main content area features a large hero banner for 'March of Empires: War of Lords' with the text 'The tournament has begun' and 'Free*'. Below the banner, there's a grid of four tiles: 'Top apps', 'Shop Surface & PCs', 'Top games', and 'Shop Xbox'. To the right of these tiles are two more featured items: 'Pirates & Pearls™' and 'Sketchable'. At the bottom left, there's a 'Today's deals' section with a 'Show all' link. On the right side of the main content area, there are two vertical panels: the top one shows 'Complete Anatomy 19 for Windows' and the bottom one shows 'Gummy Drop!'.

Keep scrolling
There's more to see, like exclusive deals you won't find anywhere else.

It's all about you

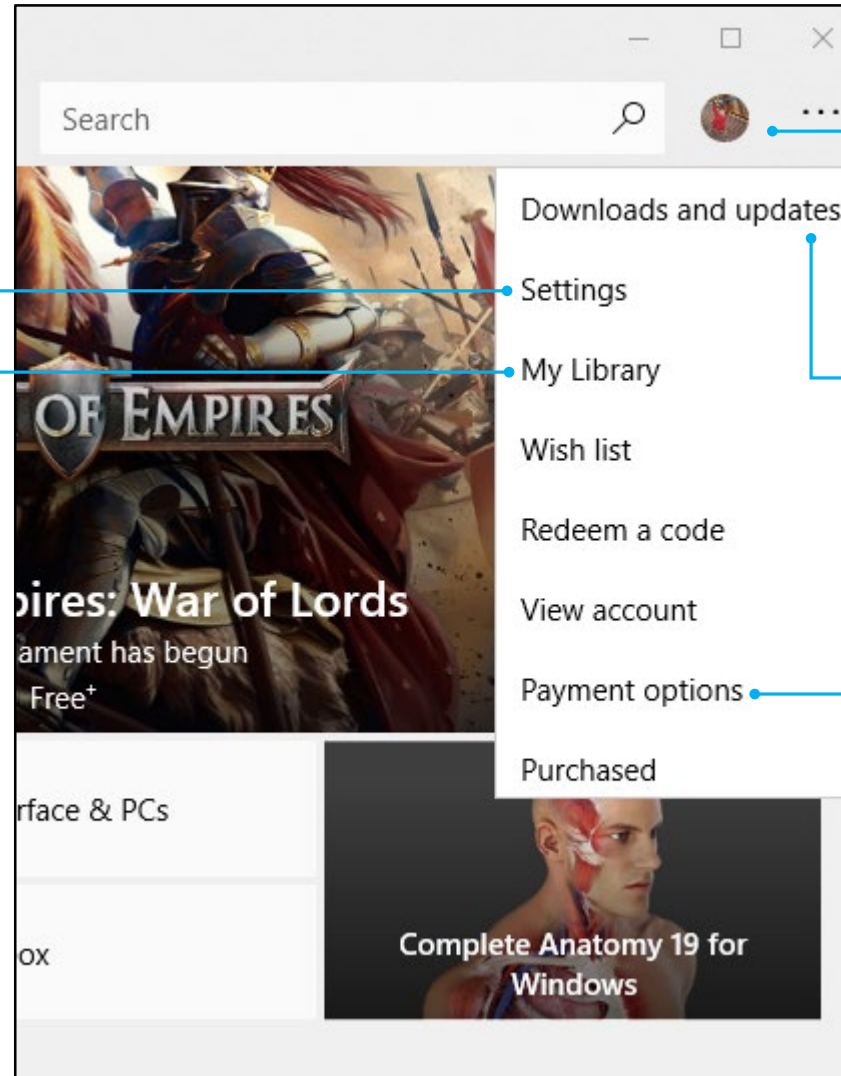


You're in control

Manage your devices, app updates, tiles, and more.



Access your content on any device



Sign in here

Get access to all your purchases and preferences when you sign in with Microsoft. No account? Tap or click here to get started.



Want the latest?

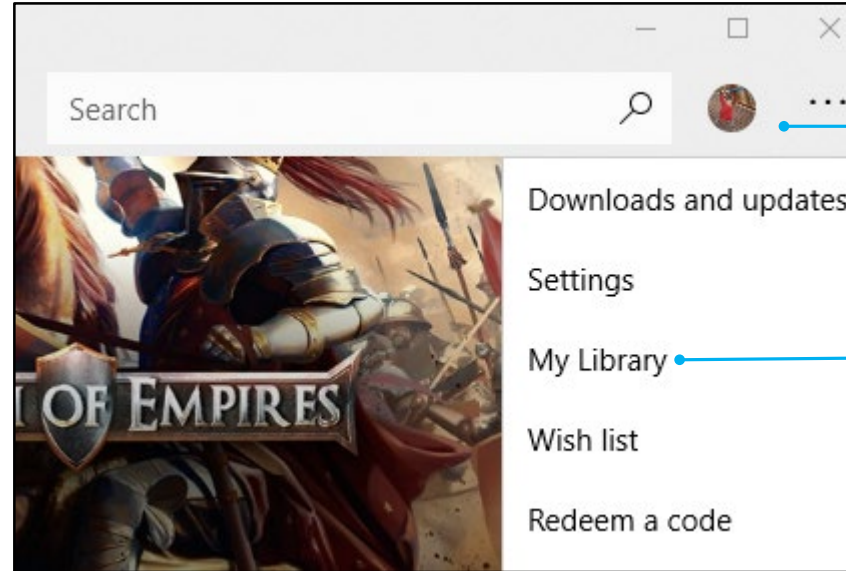
View your download history and check for updates.



Ready to buy?

Discover various payment options and choose how you want to pay.

Get to your content from any device

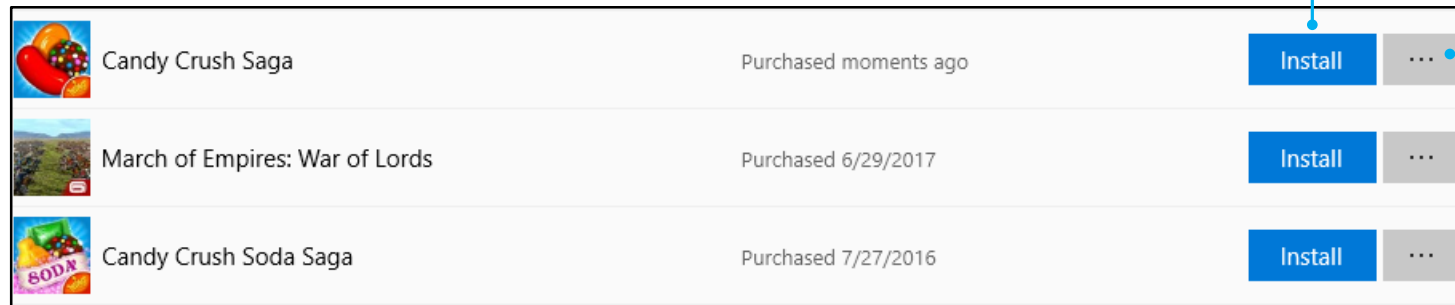


1. Sign in to your account

2. Select [My Library](#)

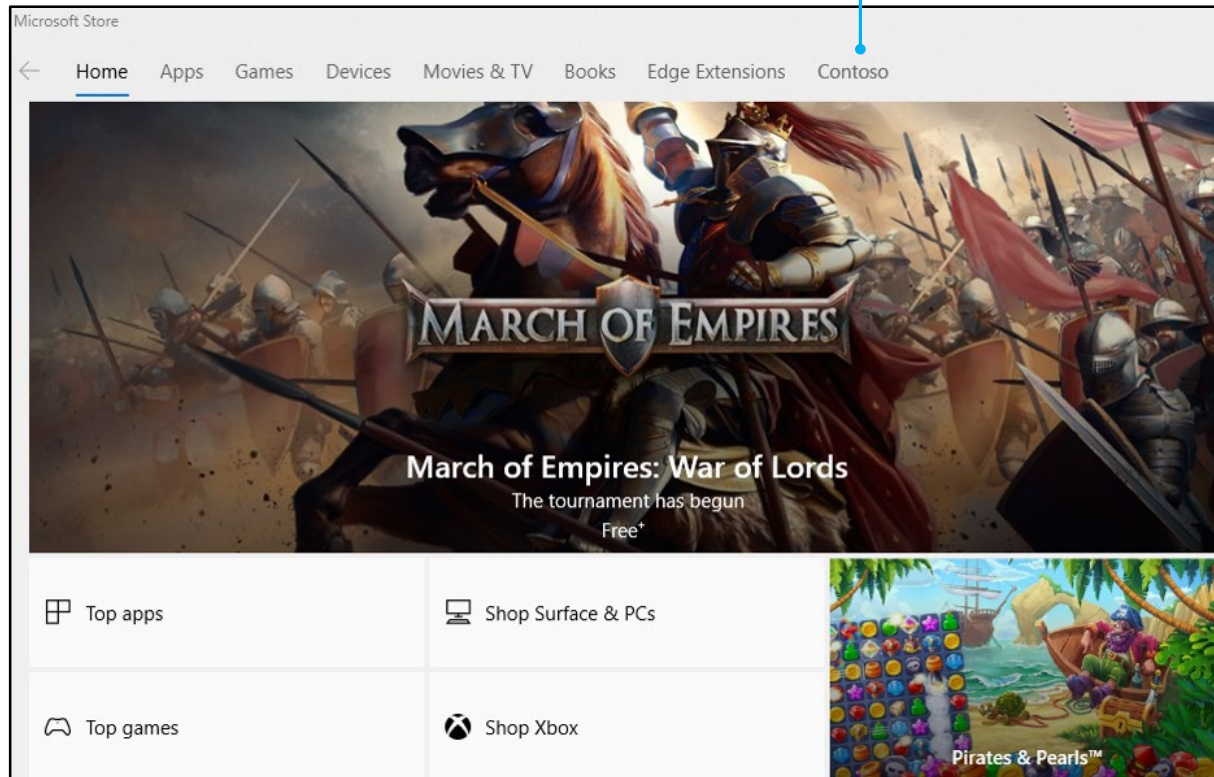
3. [Install](#) or [Download](#) apps on your device

See more options



Get to down to business

If you open Microsoft Store at work, you might see a category at the top of **Home** with your organization's name.





This means your organization has already picked out some apps for you, and this is where you can download them to your device. The apps might include common business tools, like Excel and OneNote, or internal resources, such as your HR app or an accounting program.

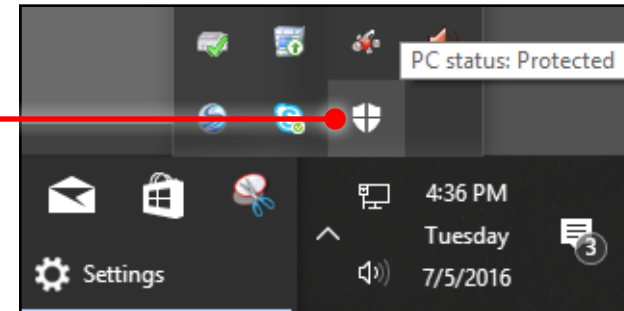
Quick start: Windows Defender



Windows Defender helps keep your device safe from malicious or unwanted software. It's always on, protecting you, and pretty much runs by itself. You could just stop reading now.

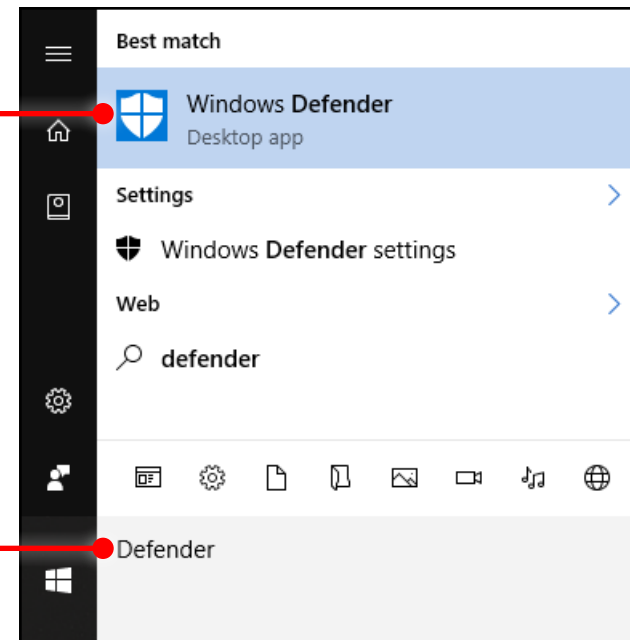
How do you know it's running?

In the lower-right corner of the desktop, select the Show hidden icons , and then hover over the Windows Defender  icon. You'll see a message that says PC status: Protected.

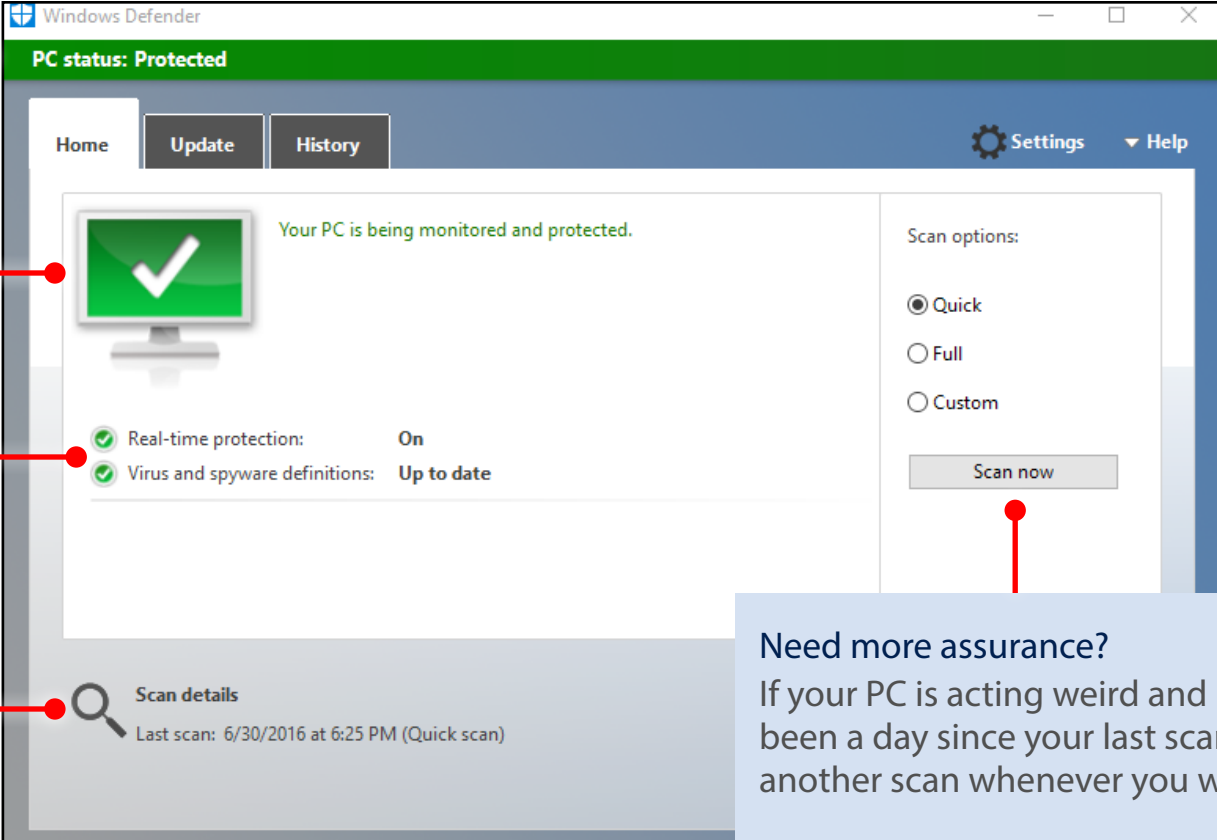


Here's how to open it

In the search box on the taskbar, type Defender and then select Windows Defender from the list of results.



Get oriented



The screenshot shows the Windows Defender application window. At the top, a green bar indicates "PC status: Protected". Below this, the "Home" tab is selected, showing a large green checkmark icon and the message "Your PC is being monitored and protected." To the right, the "Scan options" section shows "Quick" as the selected option, with "Full" and "Custom" as alternatives. A "Scan now" button is located below these options. At the bottom left, the "Scan details" section shows the last scan date and time: "Last scan: 6/30/2016 at 6:25 PM (Quick scan)".

Confidence at a glance
Green means all systems go!

When was the last scan?

Need more assurance?
If your PC is acting weird and it's been a day since your last scan, run another scan whenever you want.
If you suspect a virus, try a full scan.

Quick start: Windows Defender

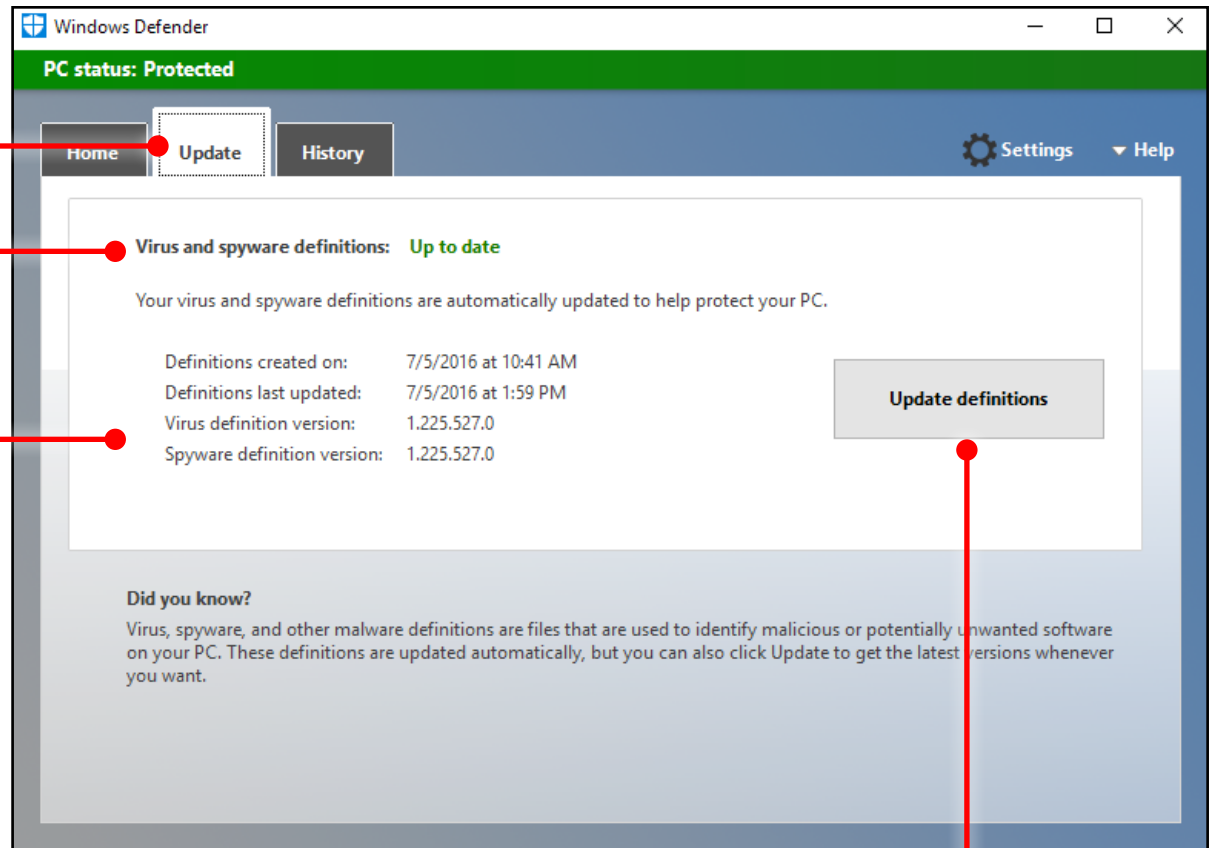


Updates just happen

Select the Update tab to see what's up

Updates are automatic
They arrive through Windows Update.

When was the last update?



If you're going to do a scan...
Look for a newer update first.

Make sense of the present by understanding the past

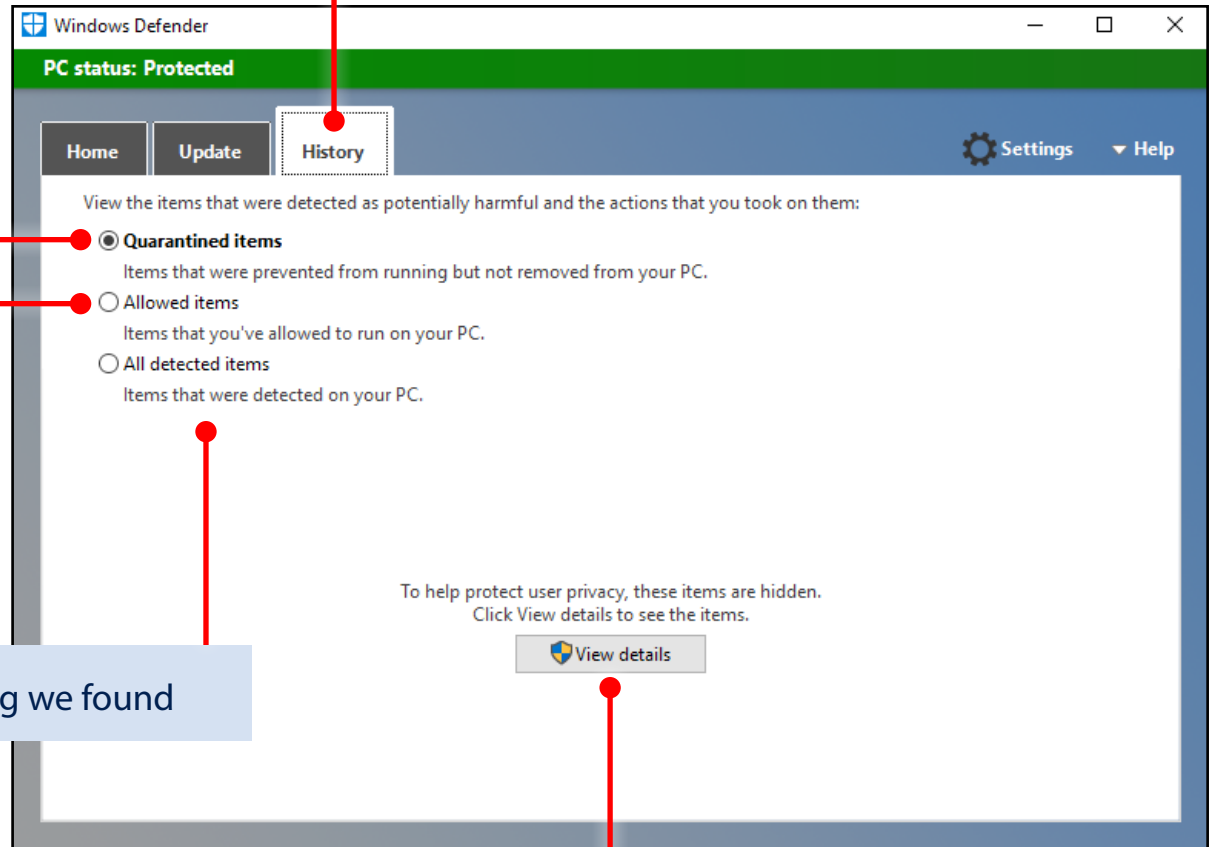
Why was something blocked?
Select the History tab.

What's in quarantine?
You'll find malicious software here.

What's been allowed?
Each thing you decided was OK is
listed here.

Everything we found

Get info about the stuff that was found



Dig deep with Settings

If you like to get under the hood and customize, there are ways to improve the security of Windows Defender. (Or you can choose to make it less secure, but we don't recommend it.) All the knobs you can tweak are found in the Settings app.

If you're at work...

You might not be able to change everything.

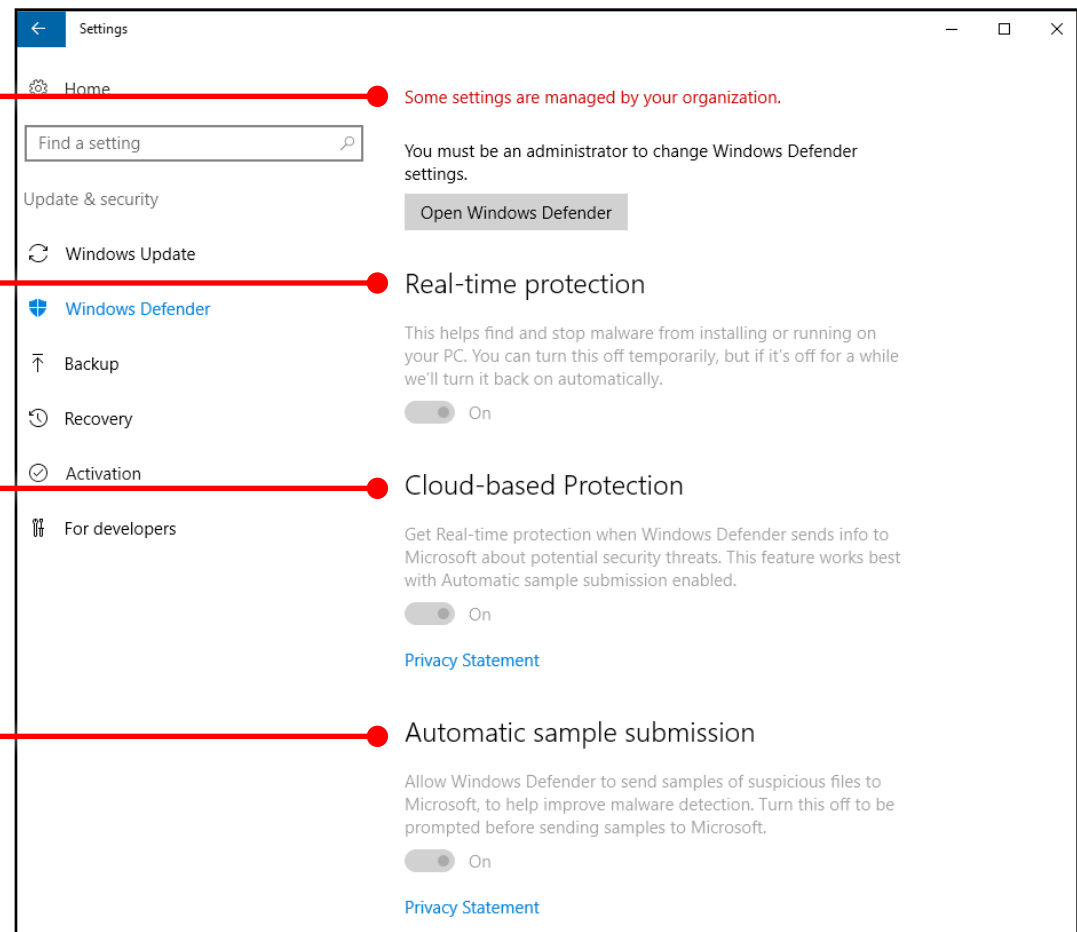
If you're asked to turn off your antivirus software...

You need to be 100% confident you know and trust who is asking.

You're better protected...

When you choose to share info with us.

Read the Privacy Statement to understand how we use the info.



Quick start: Windows Defender



Dig even deeper with Settings

Keep scrolling the Settings page and you'll find even more to tailor.

Be careful with this

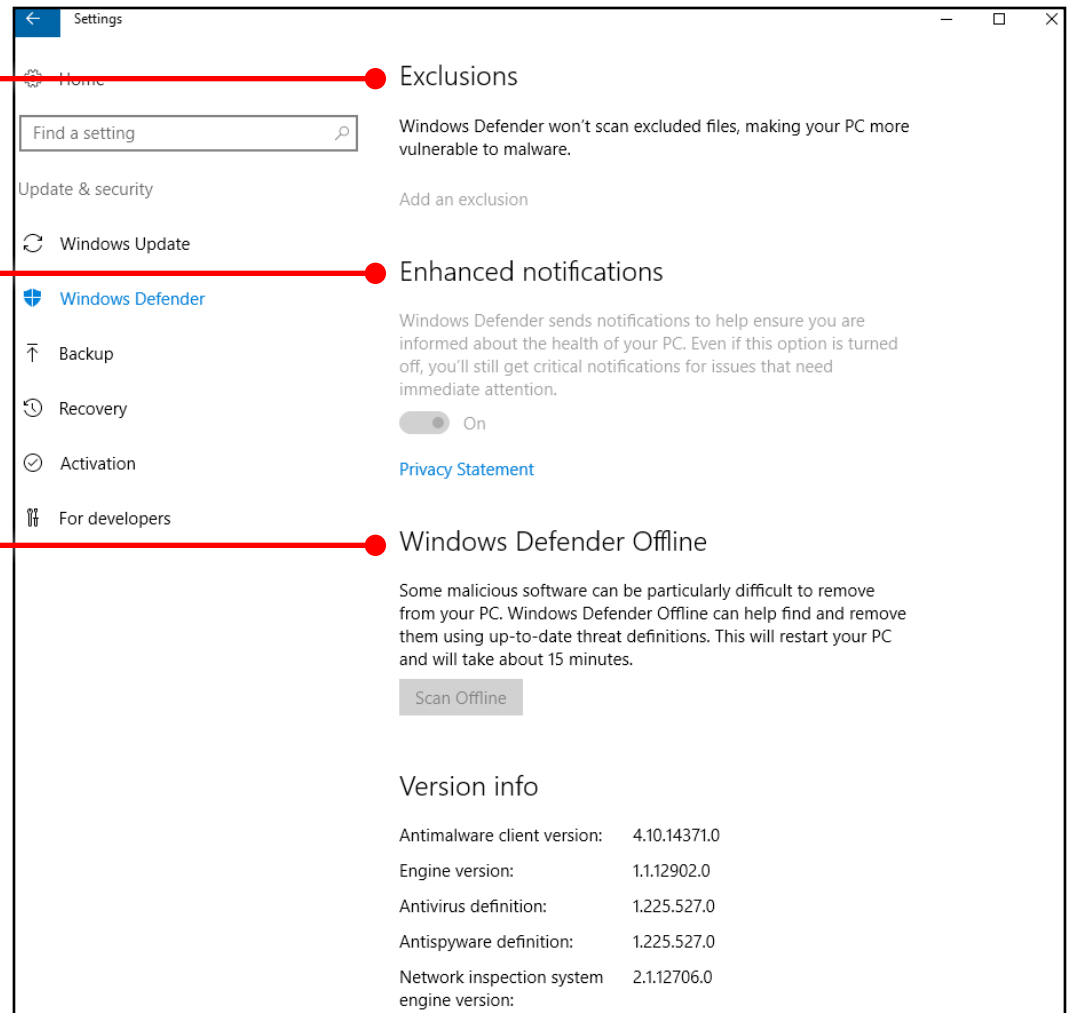
You might have good reasons to exclude specific files from a scan, so we give you the power (just be careful, please).

Want fewer notices?

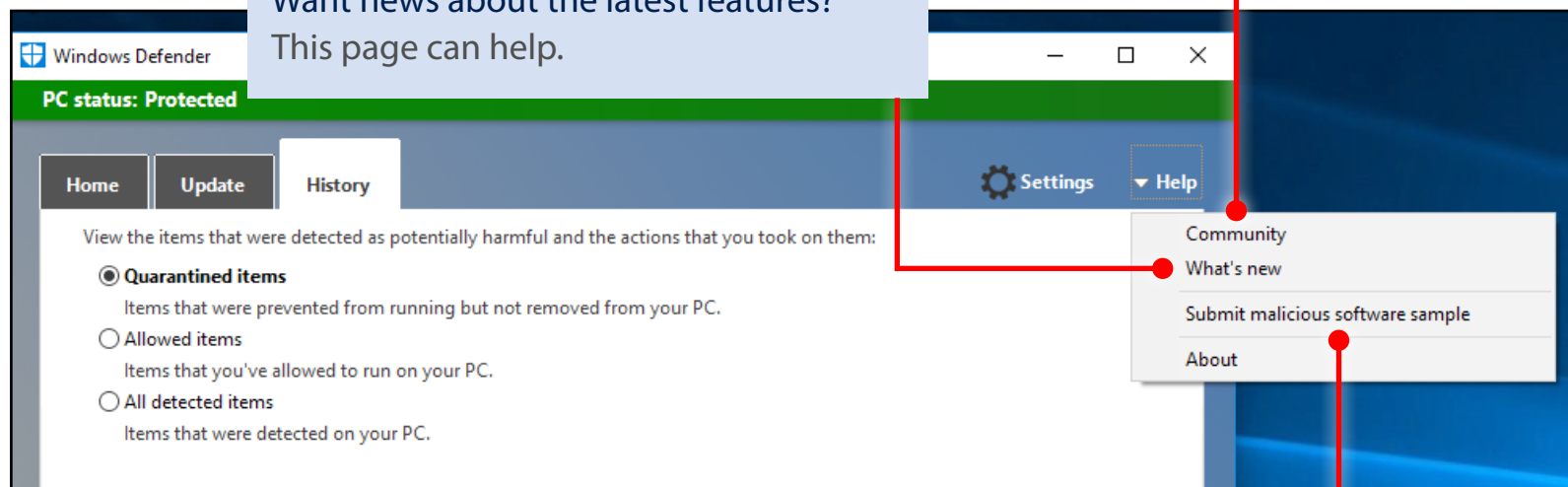
We get it. But we'll still notify you when it's crucial.

If a regular scan isn't possible or is risky...

Try running a scan offline.



Got a problem you can't fix yourself? Find help.



Want news about the latest features?
This page can help.

Ask the community

Other people have probably had the same problem,
and there are folks in our online community willing to
give you a hand.

You might be asked to send a sample
This can help us identify and fix the problem.

Quick start: Maps app



Get oriented

Get directions

Enter a location
We'll pinpoint it and offer a list of places to go and things to see.

Search

Sign in to get more
See your search history and favorite places on all your devices.

See 3D maps

Share or print maps
Do both from the See more ... menu.

Rotate the map

Change the perspective

Pick the type of map

Zoom in or out

Quick start: Maps app



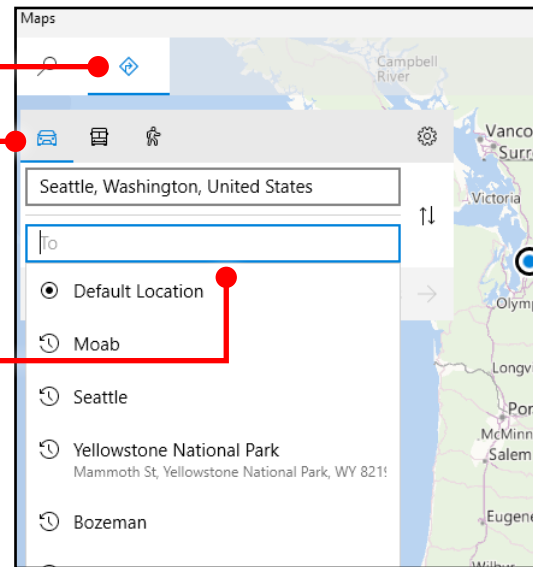
Scenic hike or interstate?

Get directions for wherever you want to go, no matter how you want to get there. Let's drive to Moab!

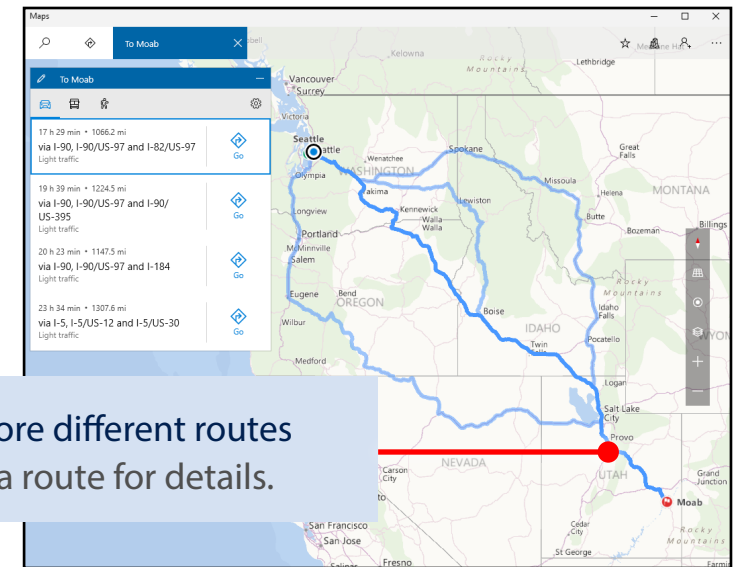
1. Select Directions 

2. Choose your mode
Car, bus, walk?

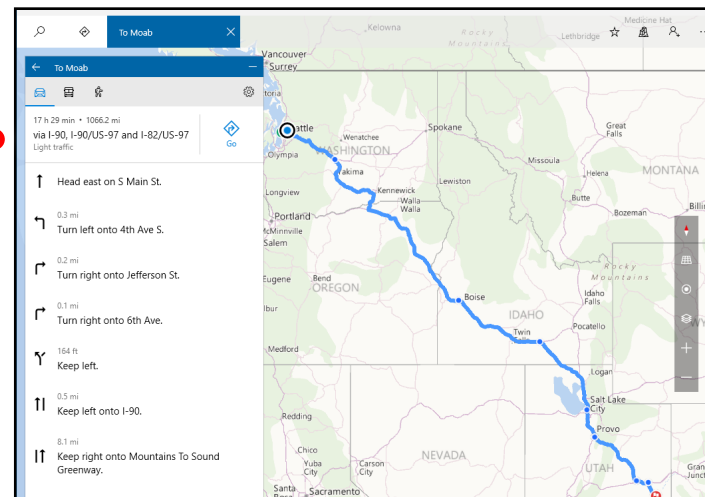
3. Enter a destination



4. Explore different routes
Select a route for details.



5. Make your choice
Maps will guide you every
step of the way.



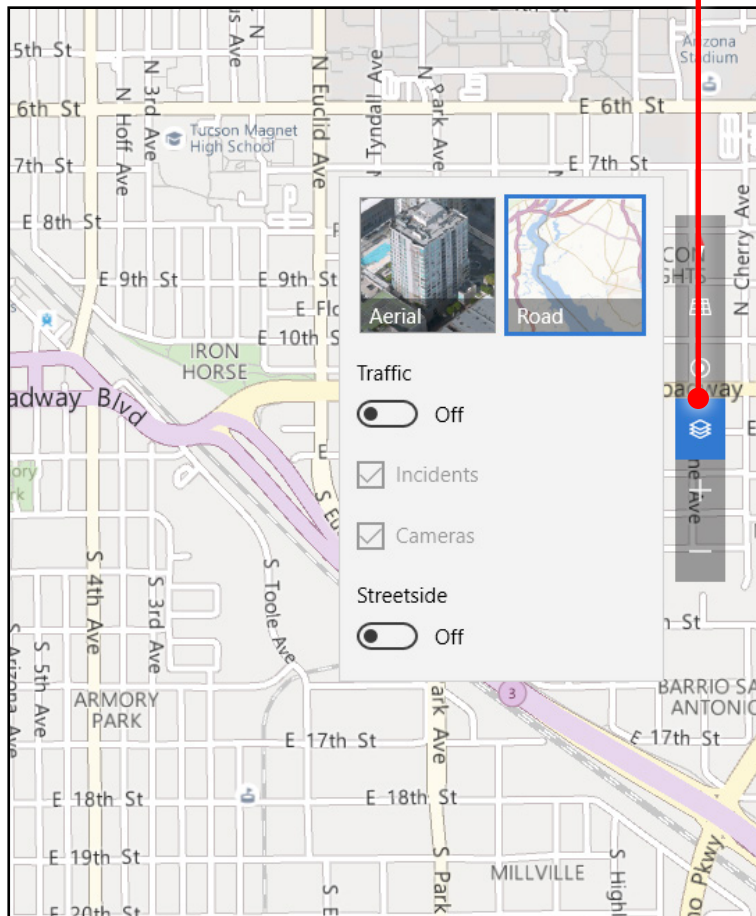
Quick start: Maps app



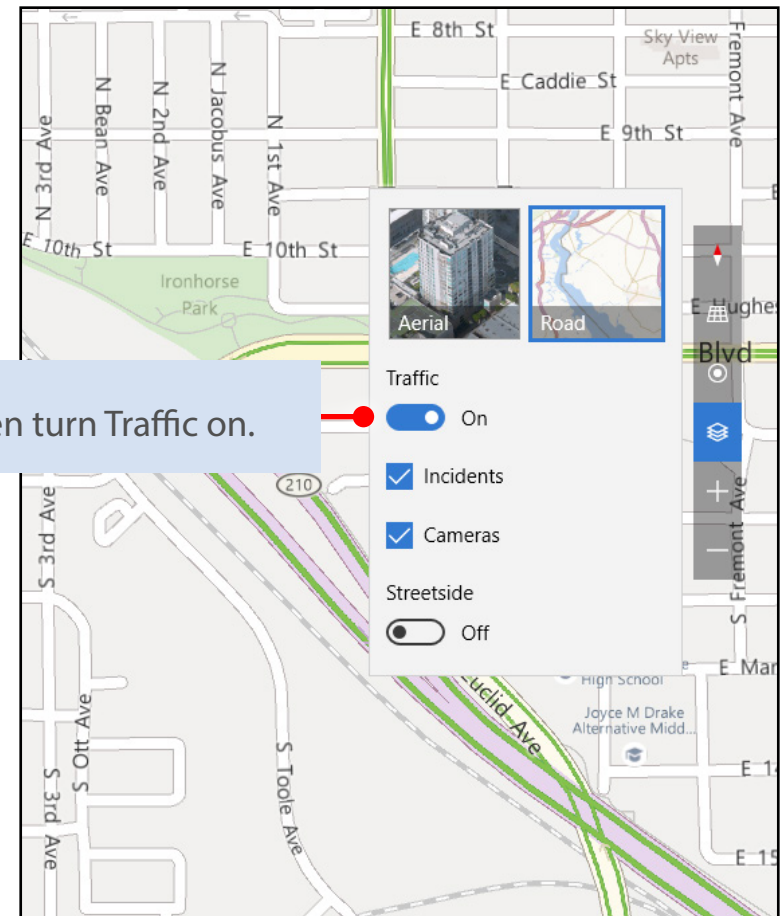
The roads are clear

Real-time traffic info is a click away.

Select Maps view  ...



...and then turn Traffic on.




Quick start: Maps app



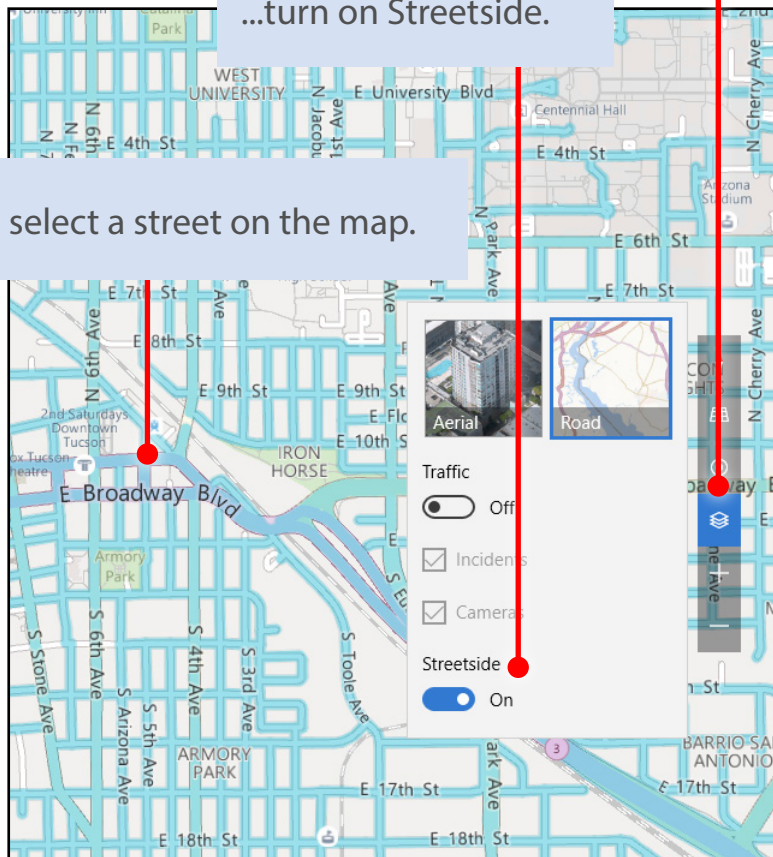
See for yourself

Know where you're going before you even get there.

What's it look like?
Select Maps view  ...

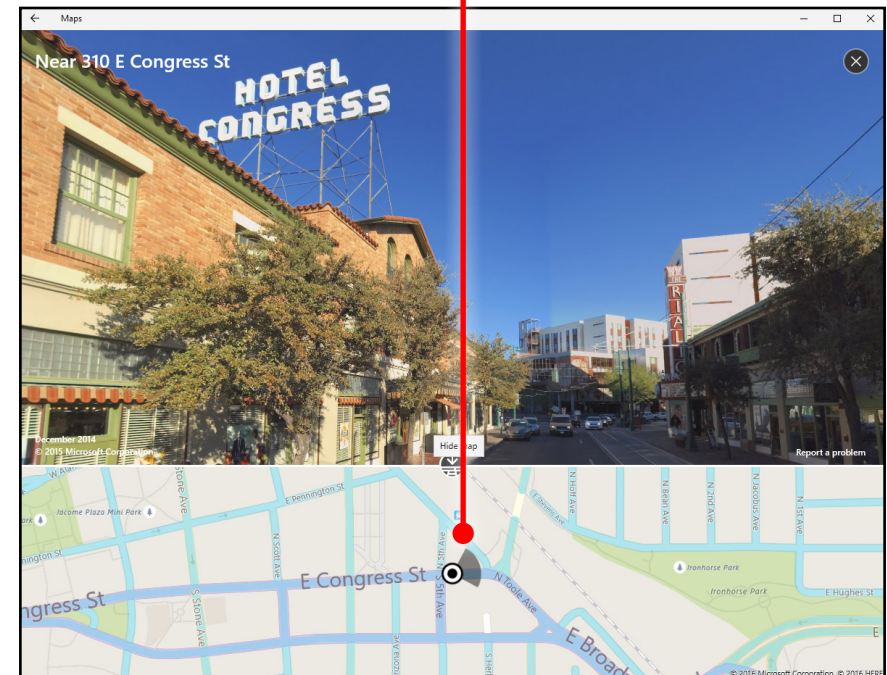
...turn on Streetside.

...and select a street on the map.



No more guesswork

Streetside shows you a 360-degree view. Drag to pan, and see which direction you're looking with the map below.




Quick start: Maps app



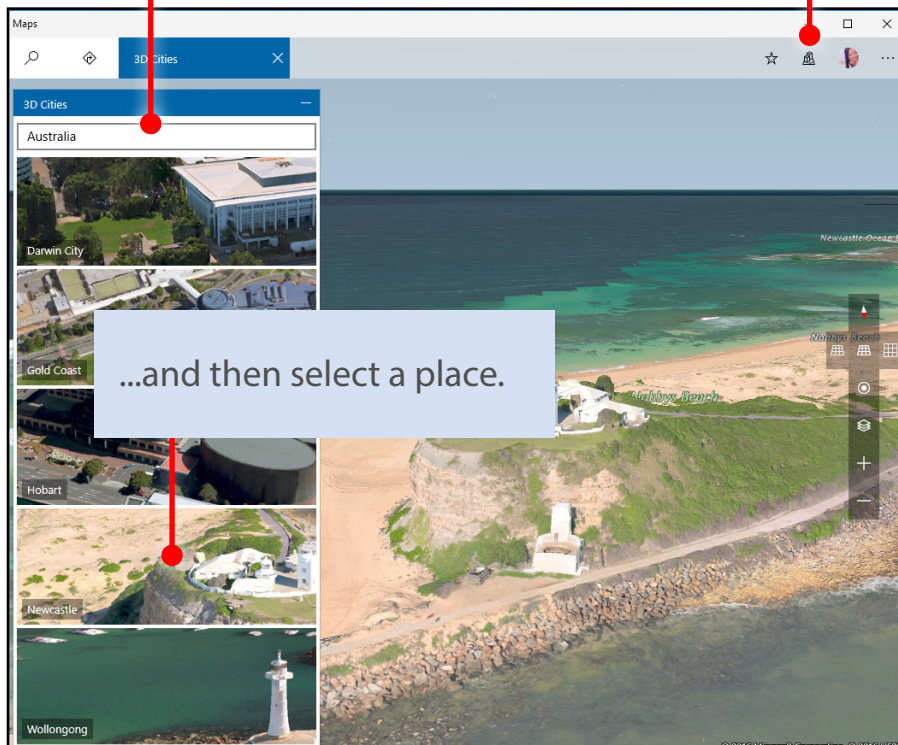
See the world from wherever you are

Explore different locations in three dimensions without having to get on a plane.

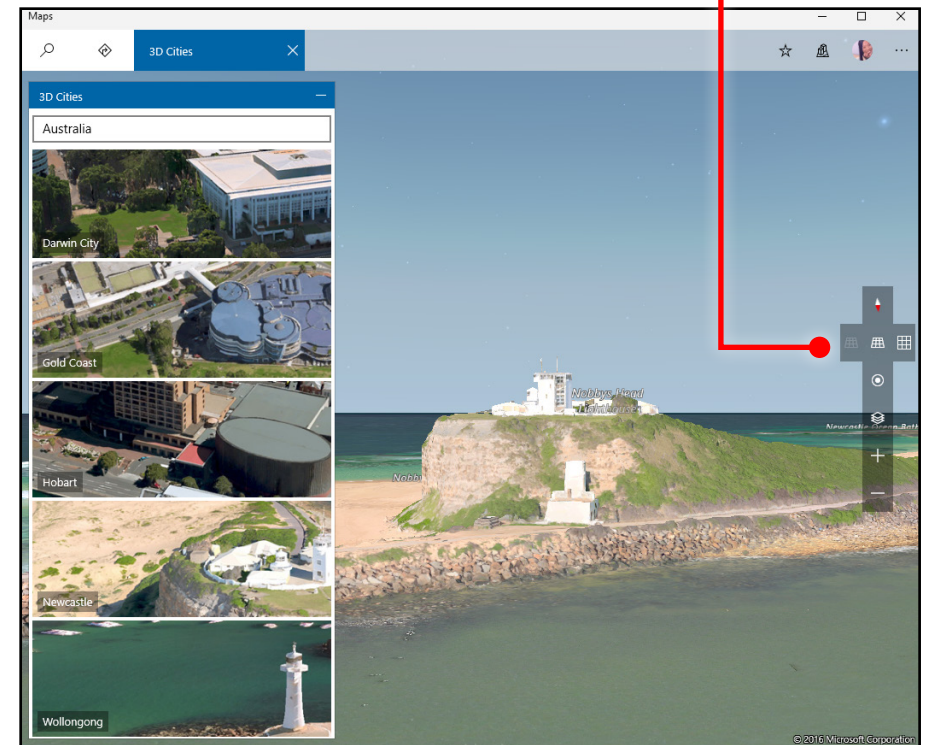
...search...

3D cities takes you there
Select 3D Cities  ...

...and then select a place.



Map controls make it interesting
Use controls, such as Tilt , to change your perspective.



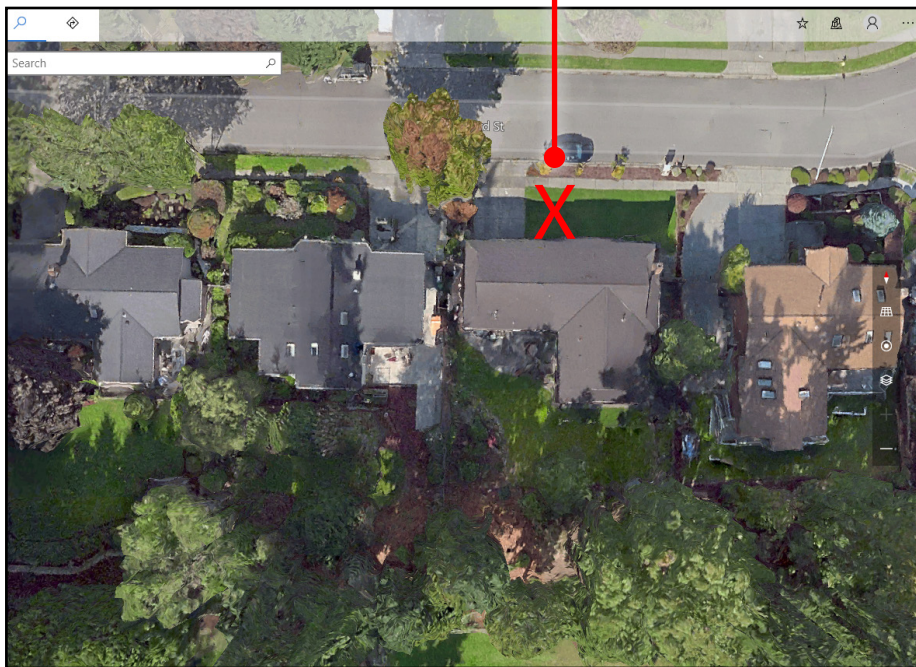
Quick start: Maps app



Follow your own path

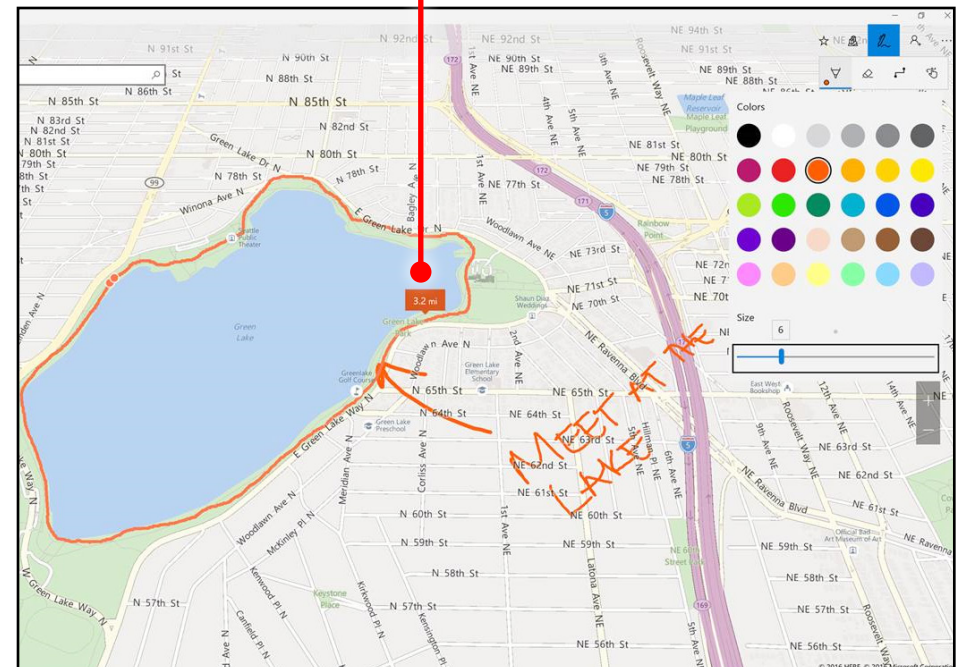
Draw or take notes on your maps.

Mark where the treasure is buried
Then share the map with your friends...
or don't....



Draw your own route

In a park with no mapped roads, draw your own
own and we'll show you the distance you'll
travel.



Quick start: Photos app



Get oriented

The Collection organizes photos by date

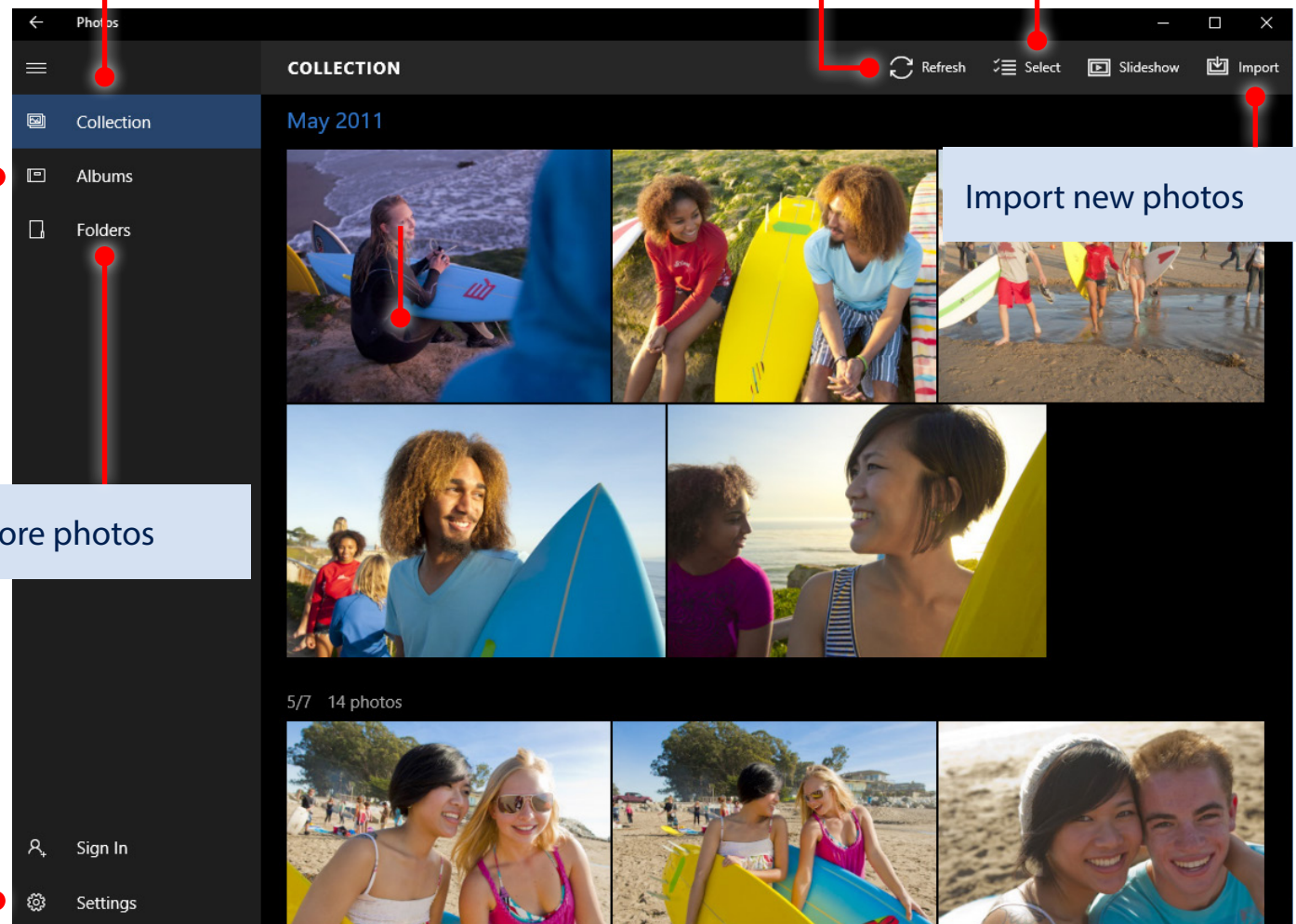
Refresh to see the latest

Select photos

The app creates albums
Your best shots from around
the same time or place. You
can add, remove, or make
your own albums.

Add file locations to see more photos


Change your settings

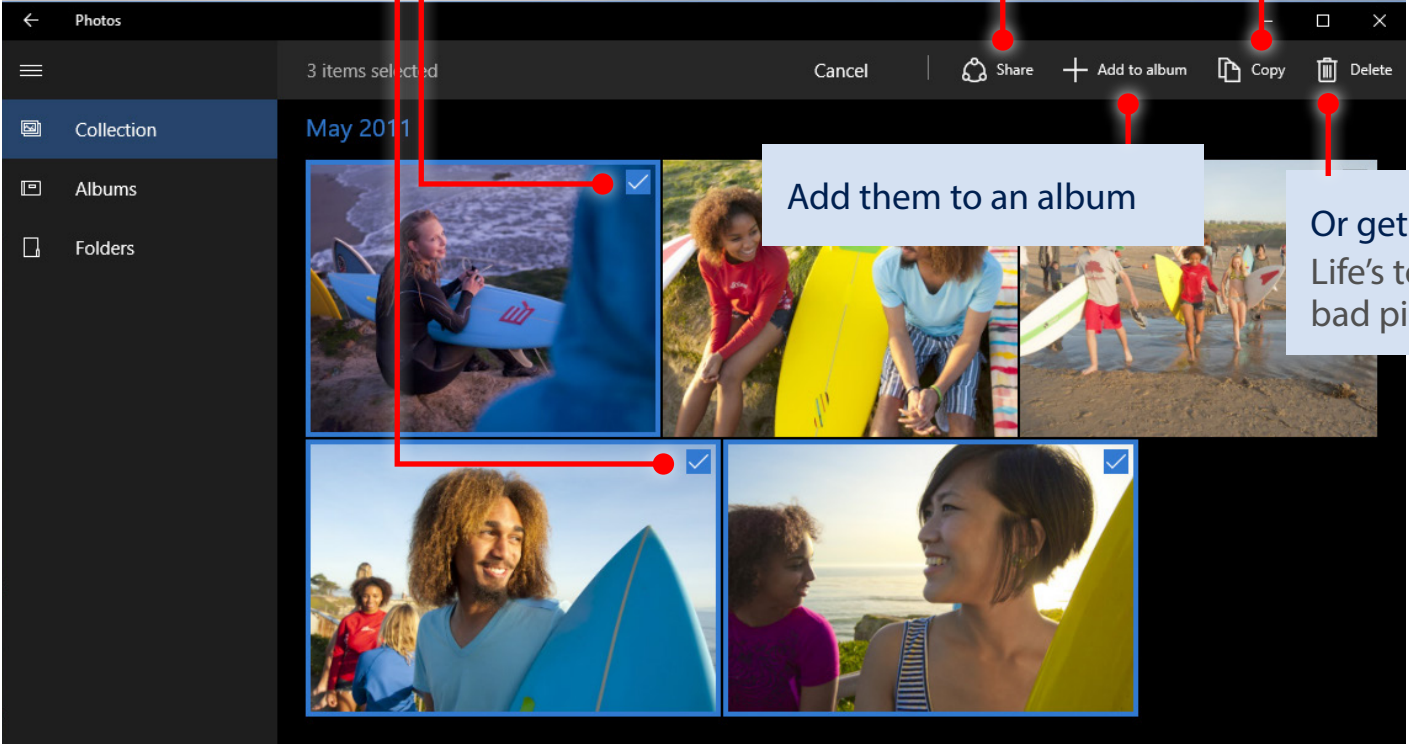


Quick start: Photos app



Organize the collection and albums

The checkboxes (or Select  button) make it easy to share, move, copy, and delete photos.



The screenshot shows the Windows Photos app interface. On the left is a sidebar with 'Collection', 'Albums', and 'Folders'. The main area displays a grid of photos from May 2011. Three photos are selected, indicated by blue checkmarks in their top-right corners. Red lines connect callout boxes to specific UI elements: one to the selection checkboxes, one to the 'Share' button in the top action bar, one to the 'Add to album' button, and one to the 'Delete' button. A fifth callout box points to the grid of photos.

First, select the photos

Choose to share them
Use your favorite mail, messaging, or other app.

Copy them

Add them to an album

Or get rid of'em
Life's too short for bad pics.

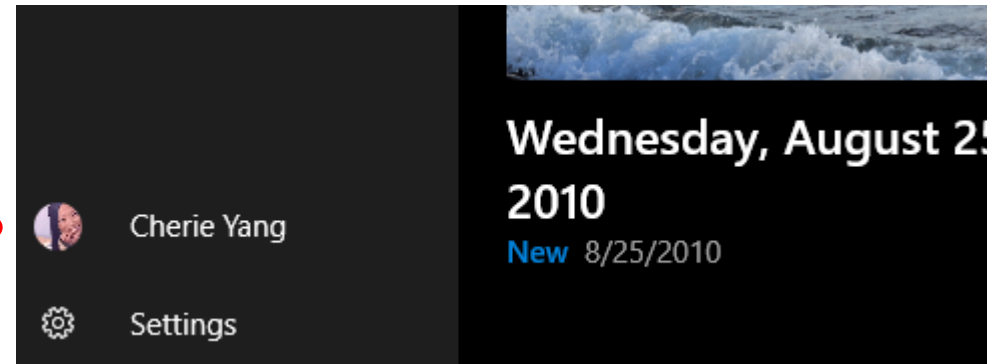
Quick start: Photos app



Sign in, see more

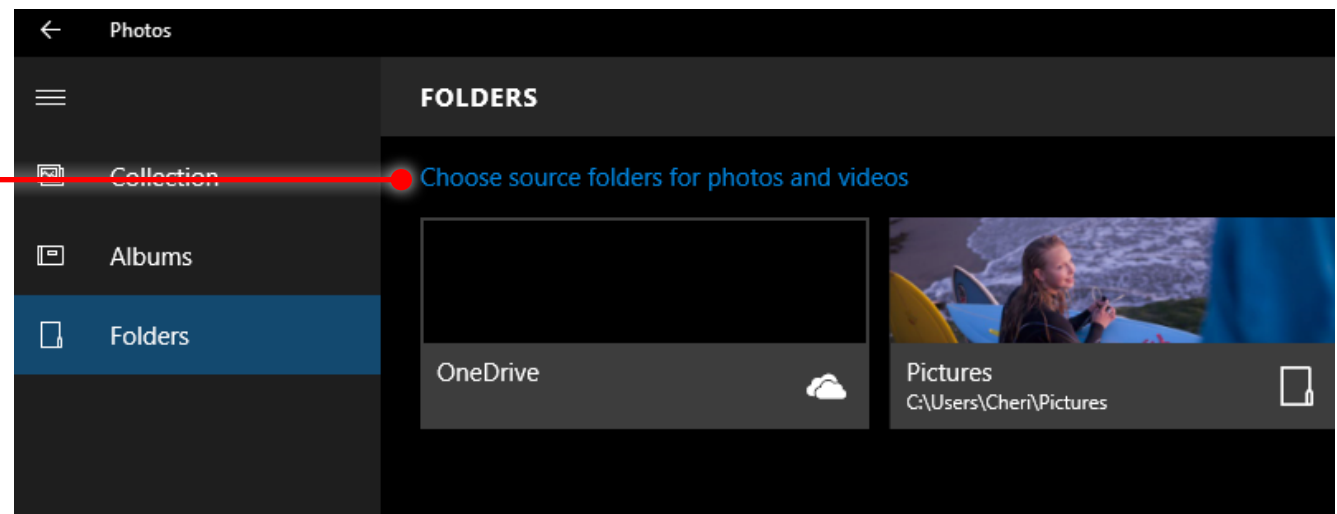
Sign in with your Microsoft account and you'll see photos from all your synced devices and OneDrive.

If you see your name...
you'll know you're signed in.



Want to choose locations?
Select Folders and then this
link.

Or, select Settings in the
lower-left corner.



Quick start: Photos app

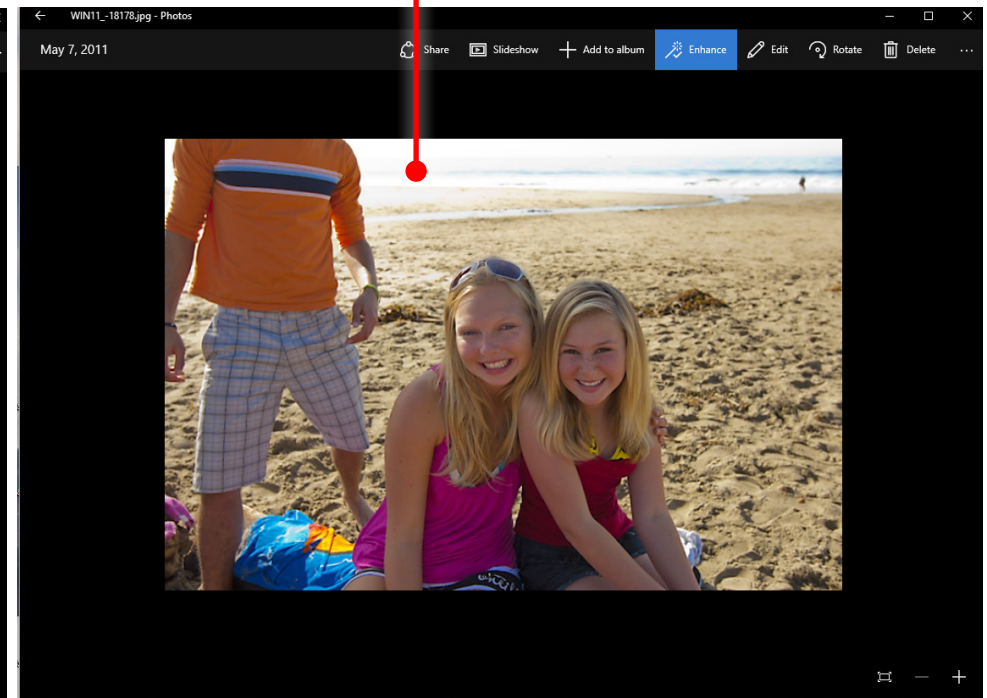
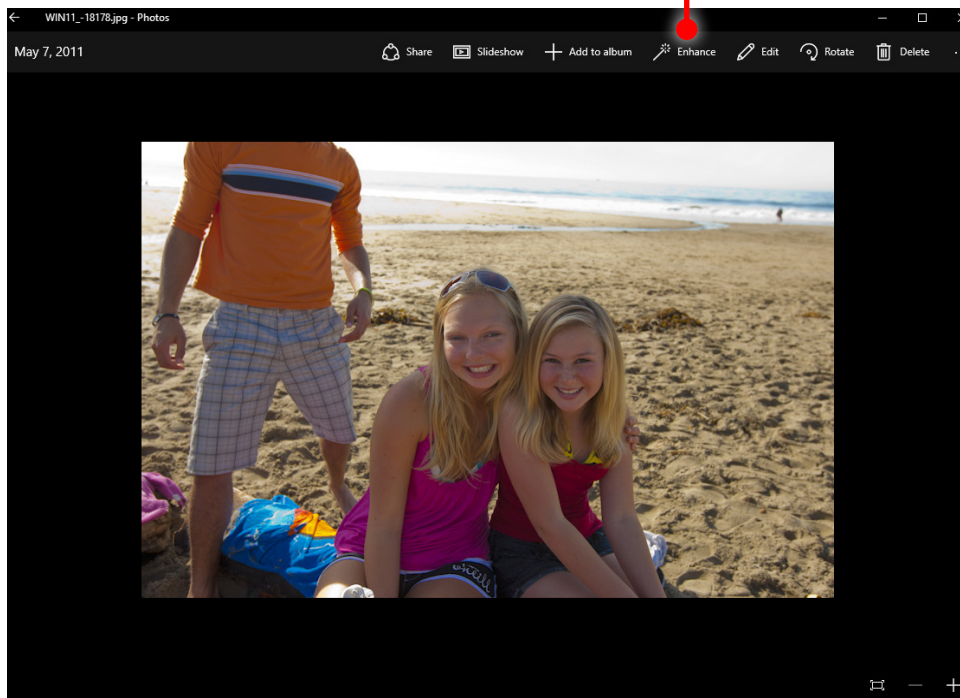


Magic! Painless editing

Use Enhance ✨ to make your pics pop. It tweaks color, contrast, brightness; fixes red eyes; and even straightens a slanted horizon.

Select this...

...to subtly fix this



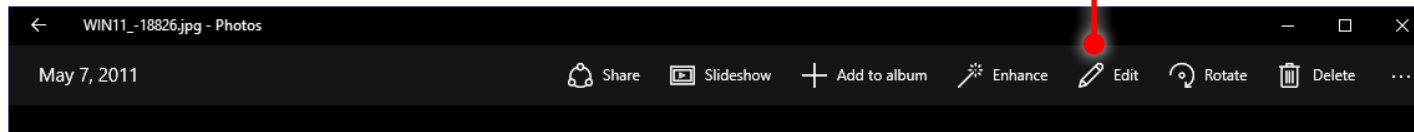
Quick start: Photos app



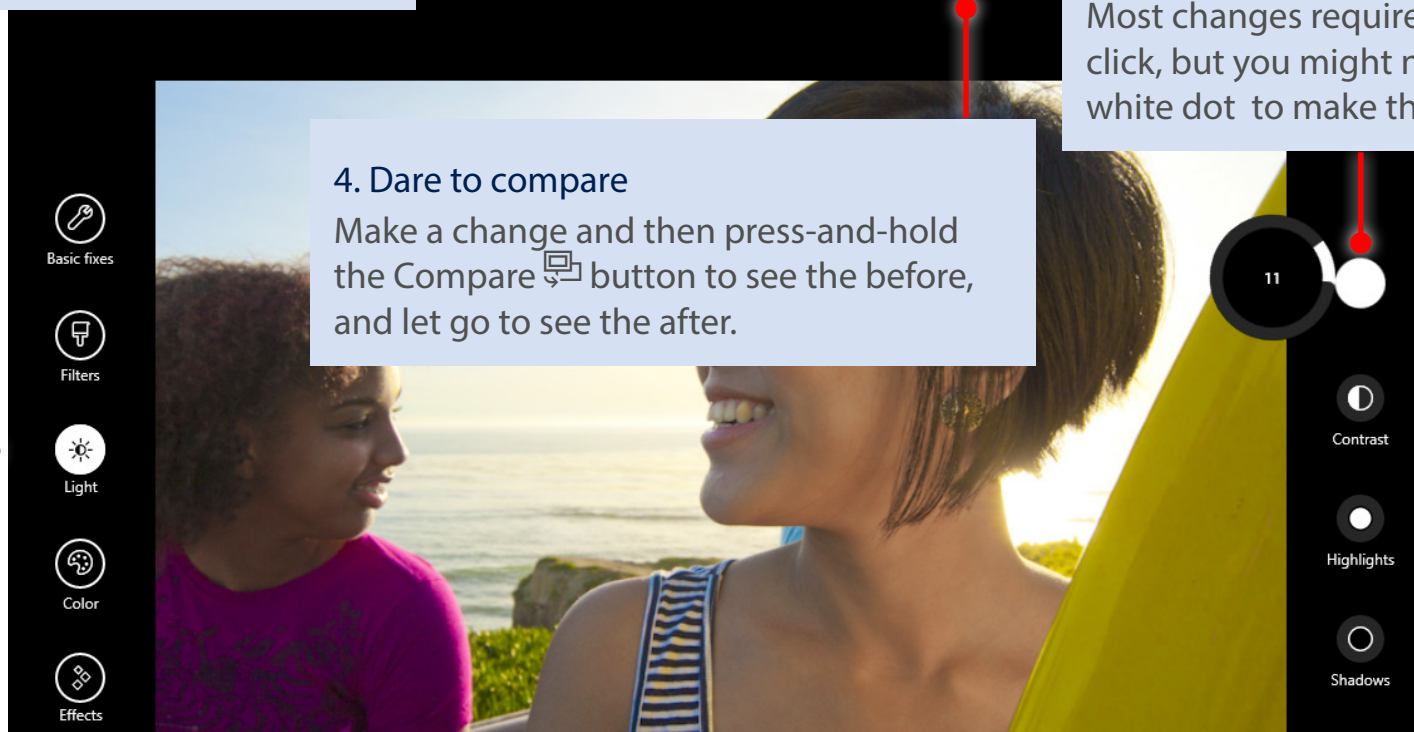
Less magic, but more control

Filters, contrast, and colors—oh my!

1. Select a photo and then select Edit 




2. Select the thing you want to change over here



3. Make the actual change over here
Most changes require a single tap or click, but you might need to drag the white dot to make the change.

4. Dare to compare

Make a change and then press-and-hold the Compare  button to see the before, and let go to see the after.

Quick start: Photos app

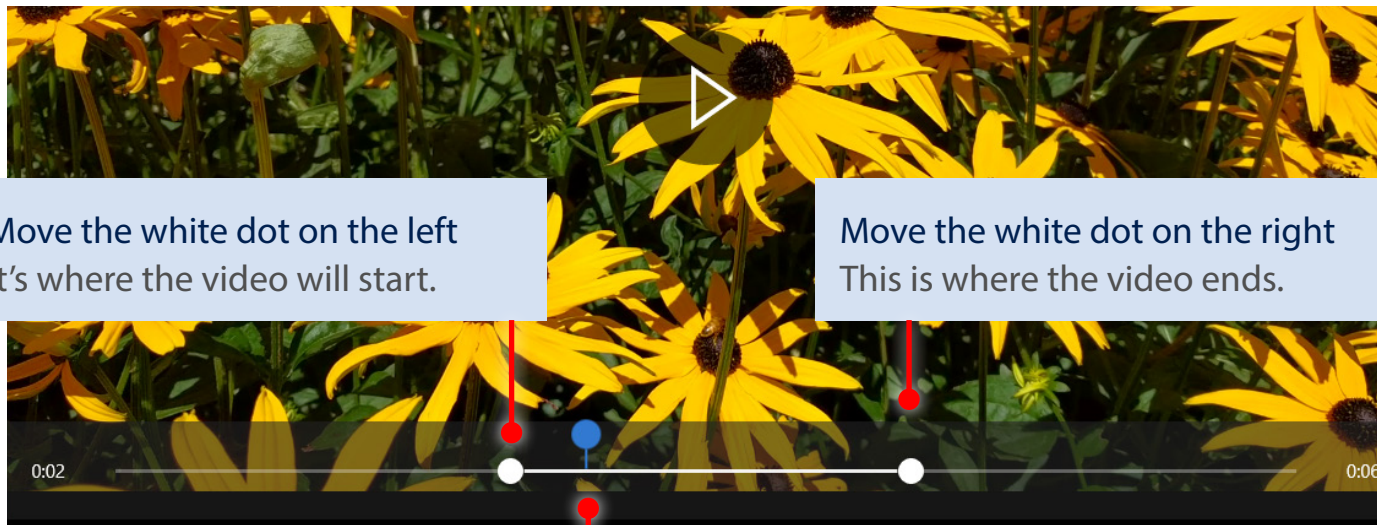


Keep it moving

Cut to the chase—or any other part of your video.



Select the Trim button



Move the white dot on the left
It's where the video will start.

Move the white dot on the right
This is where the video ends.

The blue dot indicates where the video will start
when you press Play

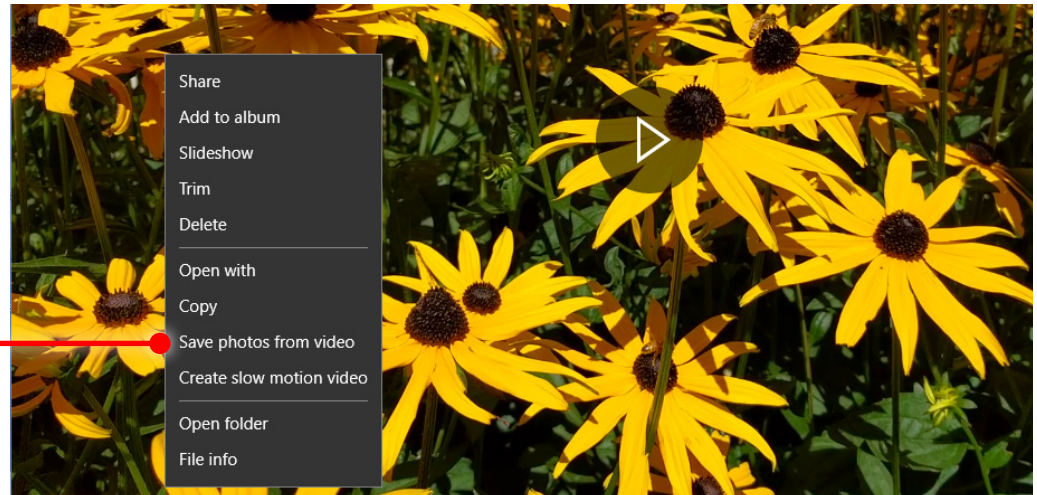
Quick start: Photos app



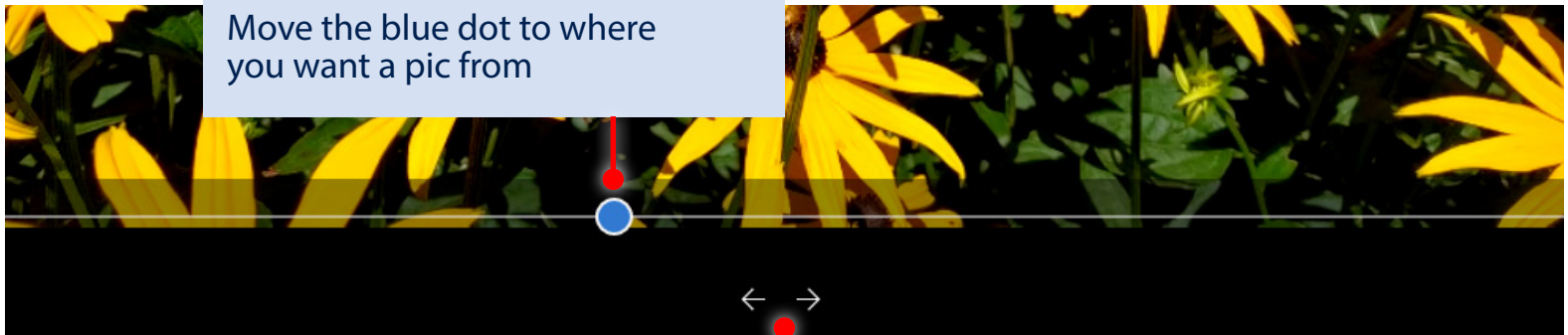
Capture it

Grab the perfect moment from a video and save it as a photo.

Pause the video and press-and-hold or right-click
Select Save photos from Video.



Move the blue dot to where
you want a pic from



Go forward or back one frame at a time

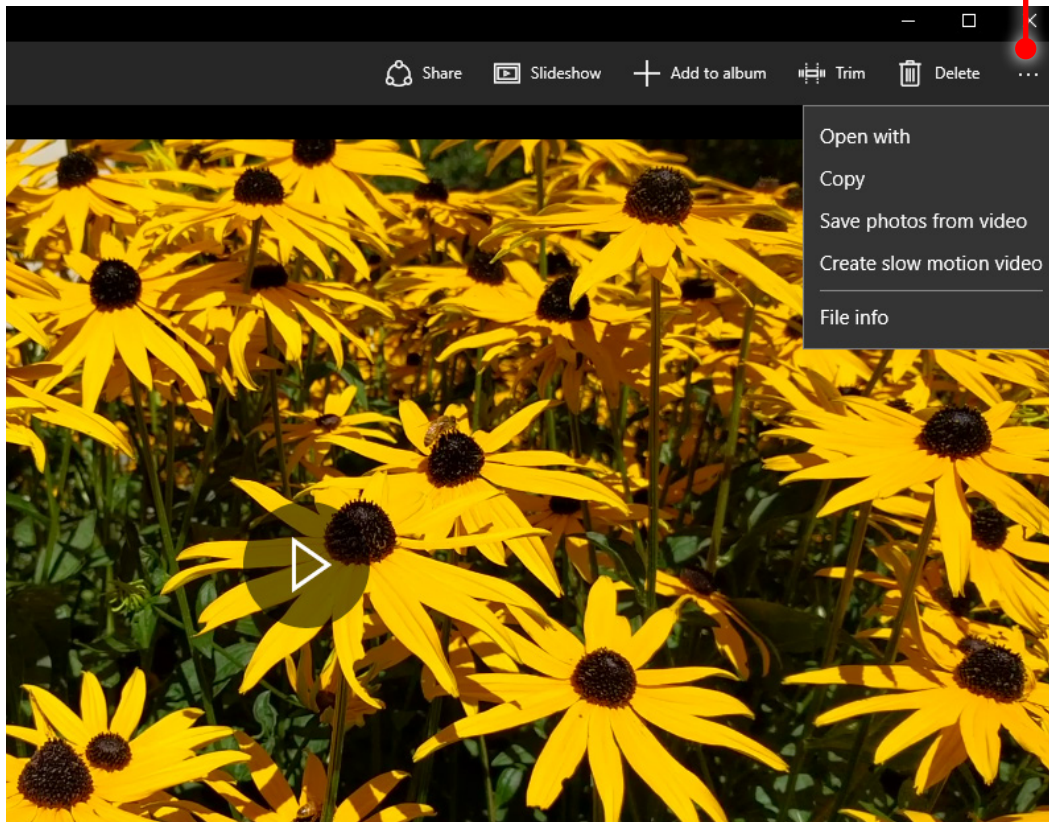
Quick start: Photos app



Slow it down

Increase the drama by highlighting the best moment in slo-mo.

1. Select More ...

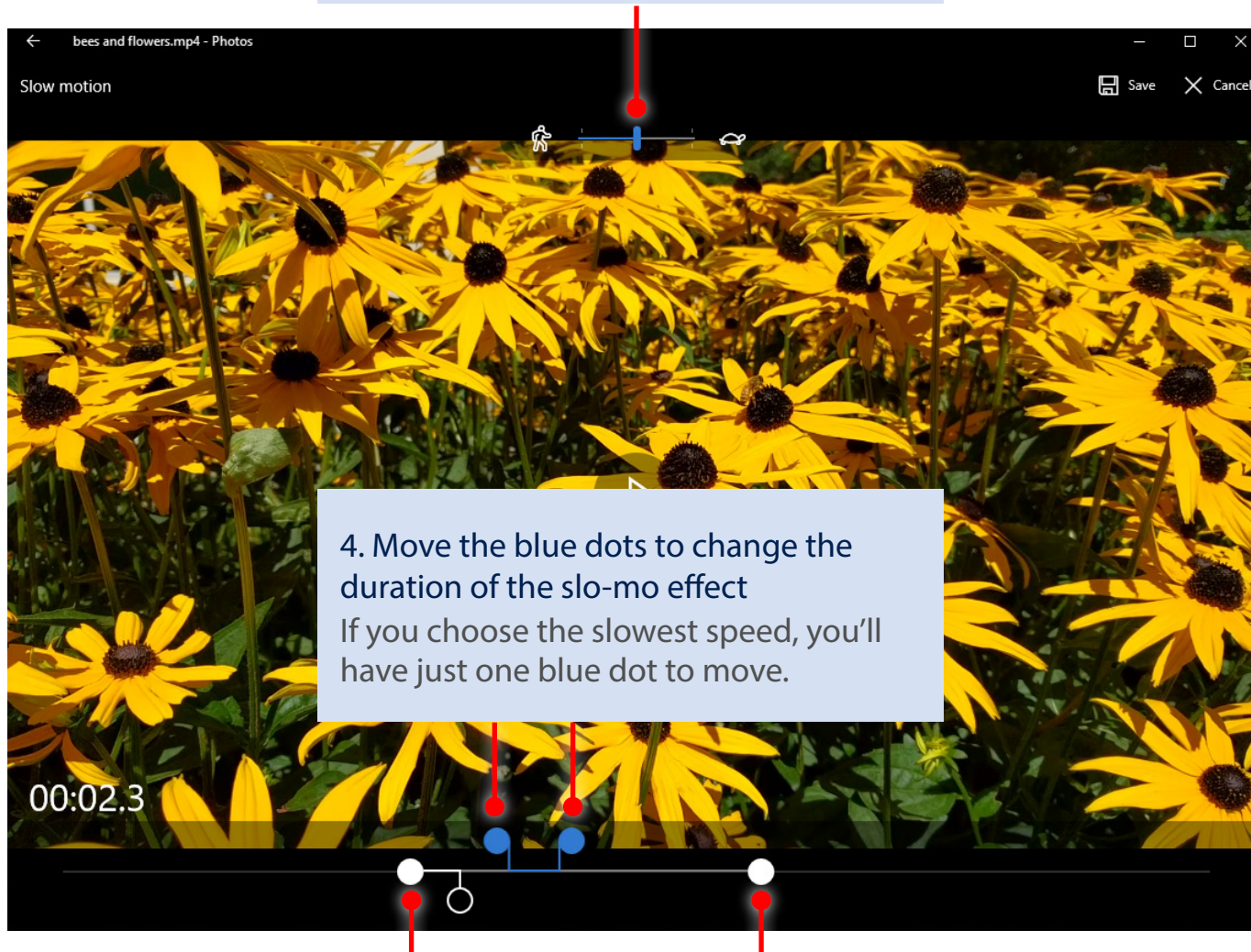


2. And then Create slow motion video

Quick start: Photos app



3. Pick a speed for the slo-mo effect



4. Move the blue dots to change the duration of the slo-mo effect
If you choose the slowest speed, you'll have just one blue dot to move.

5. Move the white dots to trim the video

Quick start: Movies & TV app



Get oriented

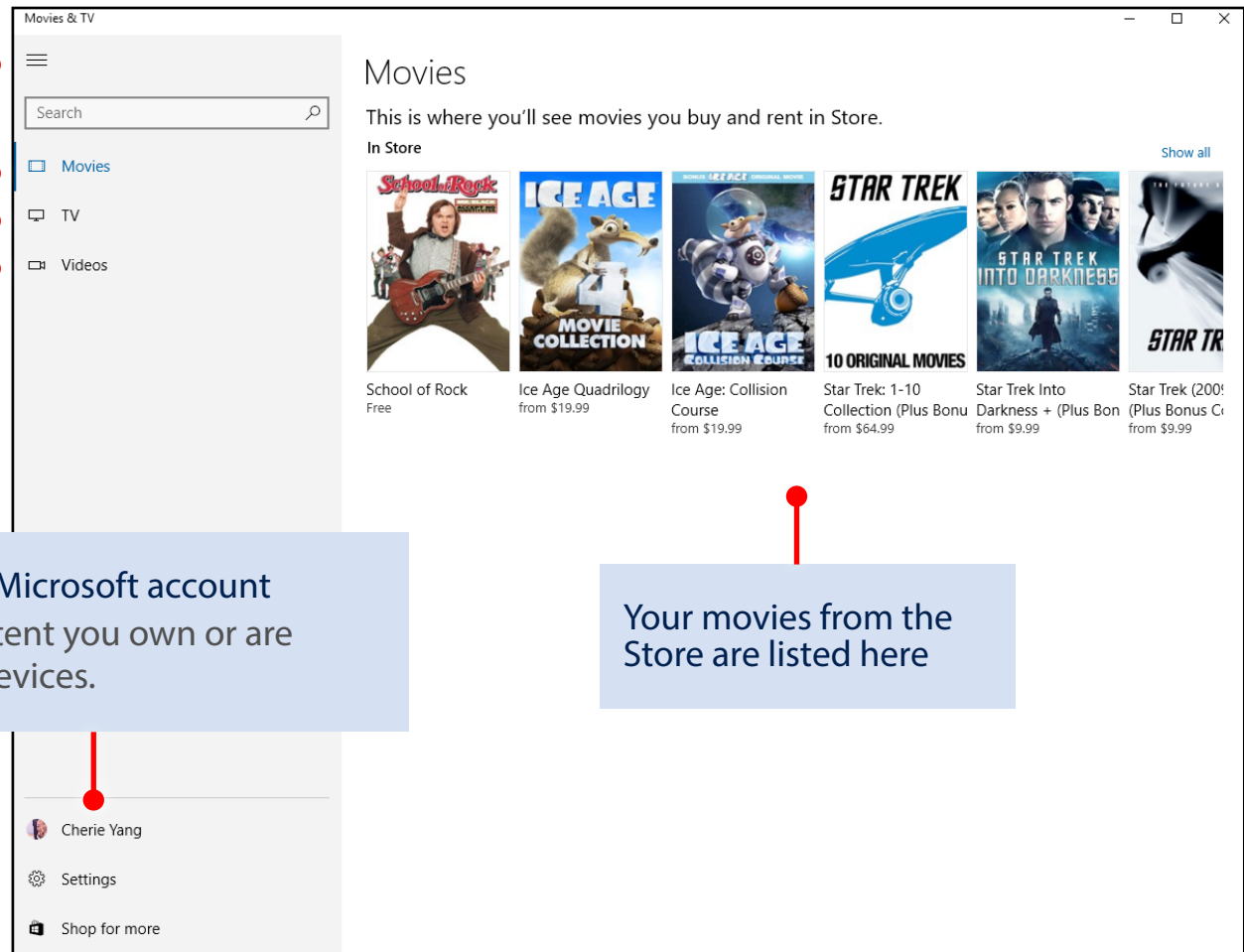
Taking a break, entertaining the kids, or even for training videos at work, the Movies & TV app is the best way to watch on Windows 10.

Make this menu narrow or wide

Switch between types of content

Sign in with your Microsoft account
You'll see the content you own or are renting on your devices.

Your movies from the Store are listed here



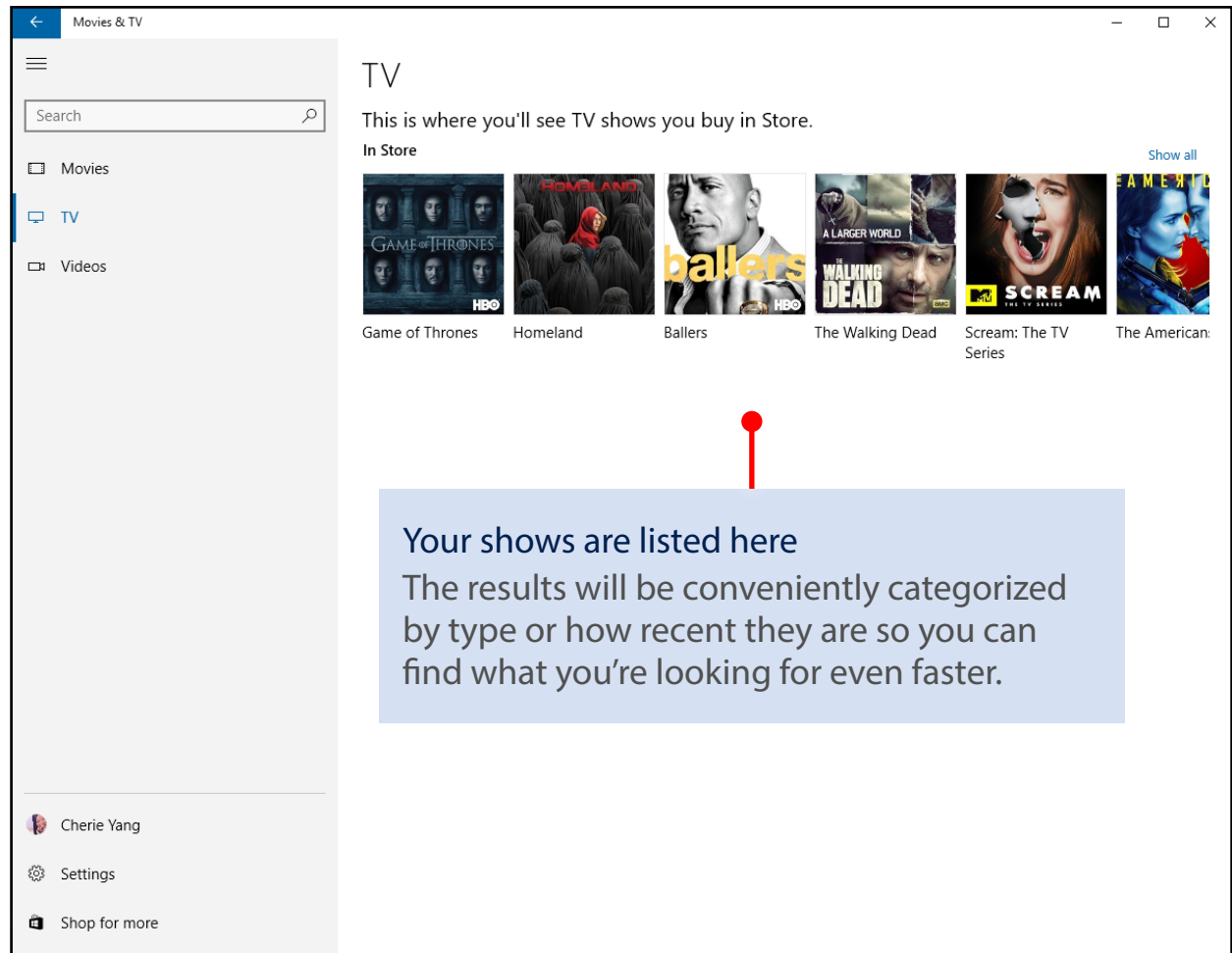
Quick start: Movies & TV app



TV

Can search be beat?

If you really love TV and needed your fix, like, yesterday, then no.



Your shows are listed here

The results will be conveniently categorized by type or how recent they are so you can find what you're looking for even faster.

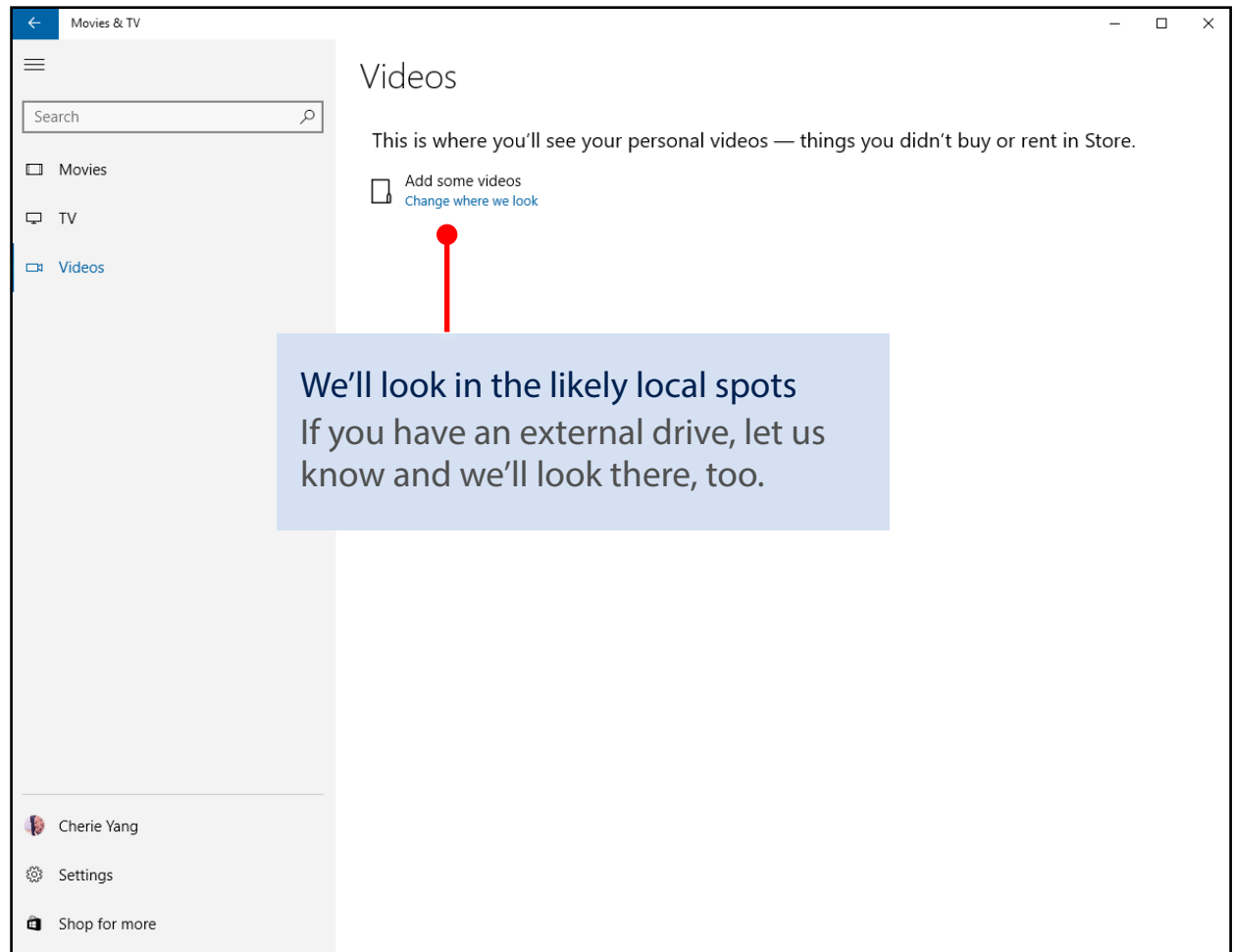
And if you really do love TV and movies...

You're going to need more!

Videos

What's the difference?

"Videos" are what you took yourself or the things you didn't buy from the Store.



Quick start: Movies & TV app



Ready, set...not quite yet

If you need to tweak the default settings, look for the link in the lower-left corner. You'll be able to update your content, where it's stored, and get to your account.

The screenshot shows the 'Settings' page of the Windows 10 Movies & TV app. The interface is divided into a left sidebar with a search bar and categories (Movies, TV, Videos), a main content area with various settings, and a right sidebar with account and app information. Red lines connect callout boxes to specific settings:

- Save some space**: Points to the 'Download quality' section, which includes options for HD, SD, and 'Ask every time' (selected).
- Have more than one device?**: Points to the 'Download devices' section, which includes links to 'Show my download devices', 'Remove this device', and 'Learn more'.
- Light or dark?**: Points to the 'Mode' section, which includes options for Light, Dark, and 'Use system setting' (selected).
- Account info over here**: Points to the right sidebar, which contains links for 'Account' (View account, Payment options, Order history), 'App' (Help, Feedback, About, What's new), and 'Your videos' (Restore my available video purchases, Choose where we look for videos).
- Get to Settings down here on any page**: Points to the 'Settings' icon in the bottom-left corner of the app's navigation bar.

The bottom-left corner of the app shows the user's profile (Cherie Yang) and the 'Settings' icon.

Flatten the learning curve



The Start button

In the lower-left corner, it puts what you need at your fingertips.



Find files

Quickly access your Documents folder



Find Pictures



Settings

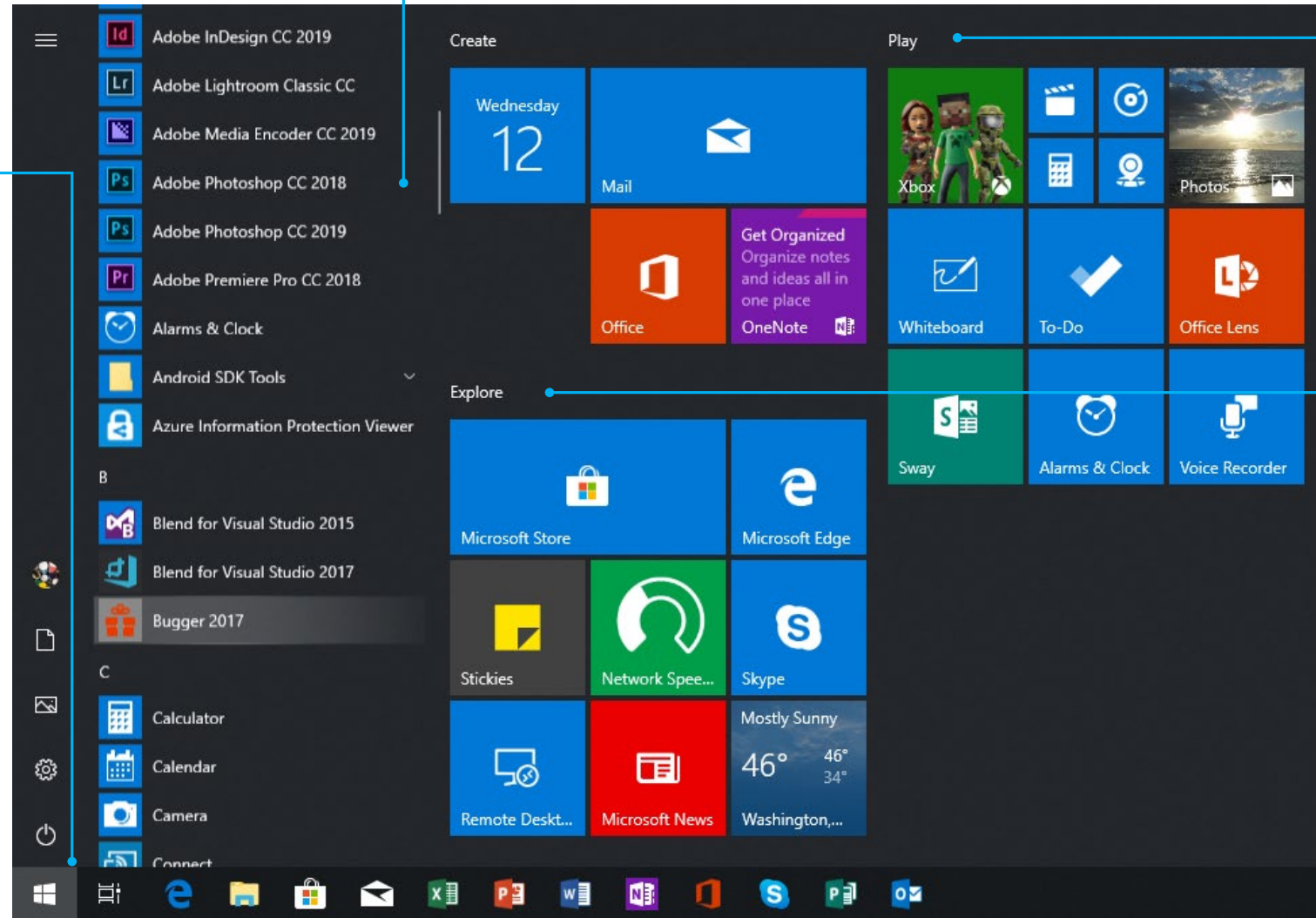
Personalize the defaults. Monitors, networks, printers, and more.



Power options

On, off, and restart.

Browse every app



Most used apps

Use an app all the time? Pin it by pressing and holding (or right-clicking on it) and select **Pin to Start**.

Group apps

Drag apps into groups, press and hold (or right-click) to resize, and select the title space to give the group a new or more personalized name.

The taskbar



Start button

Far left, right where you expect it. It's how to get to all your apps, settings, and frequently used files.

Search for everything

Find anything on your device, in the cloud, or on the web by entering your search here.



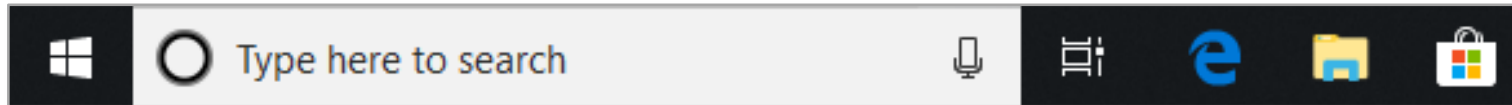
Microsoft Edge

Meet Microsoft Edge, the browser built for Windows 10.



File Explorer

Get quick access to all your folders and files.



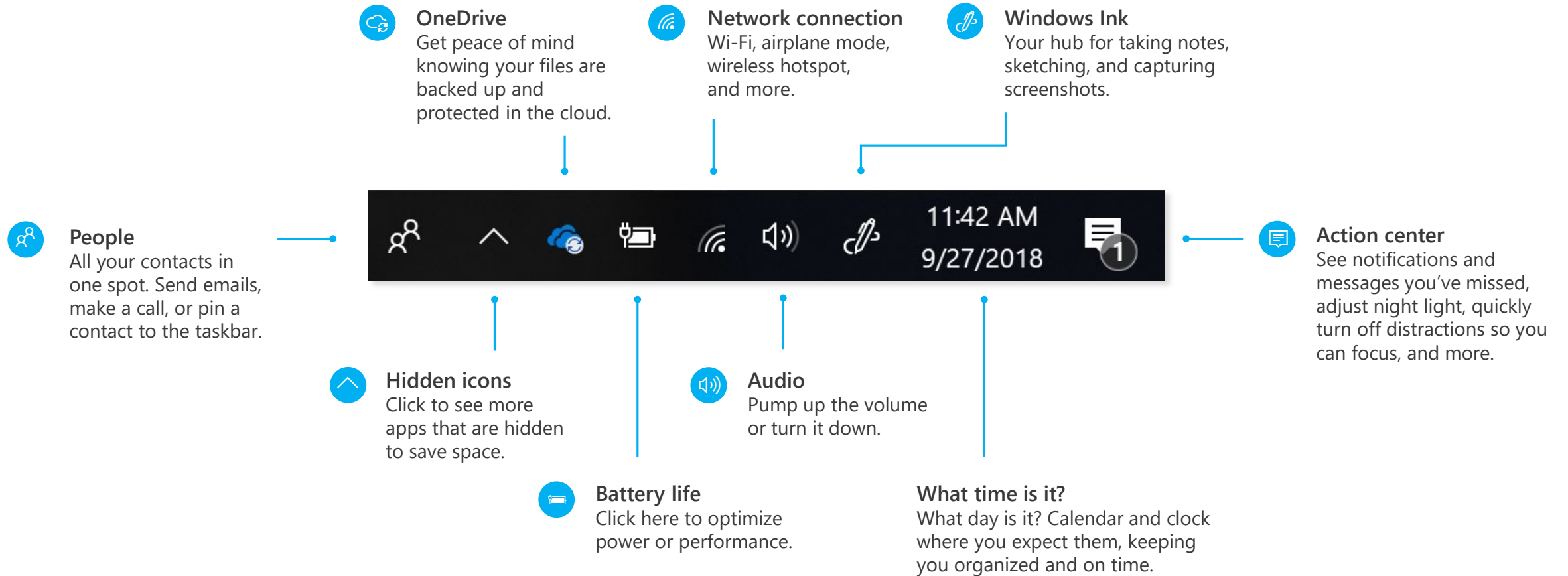
Task View

Get back to something you were doing recently—like working on a document or browsing a website—by finding it in your activity history on your timeline.


Microsoft Store


Use your Microsoft account to get new apps or browse apps that you own—they'll help you do more, get your creative juices flowing, or just entertain yourself.


The taskbar

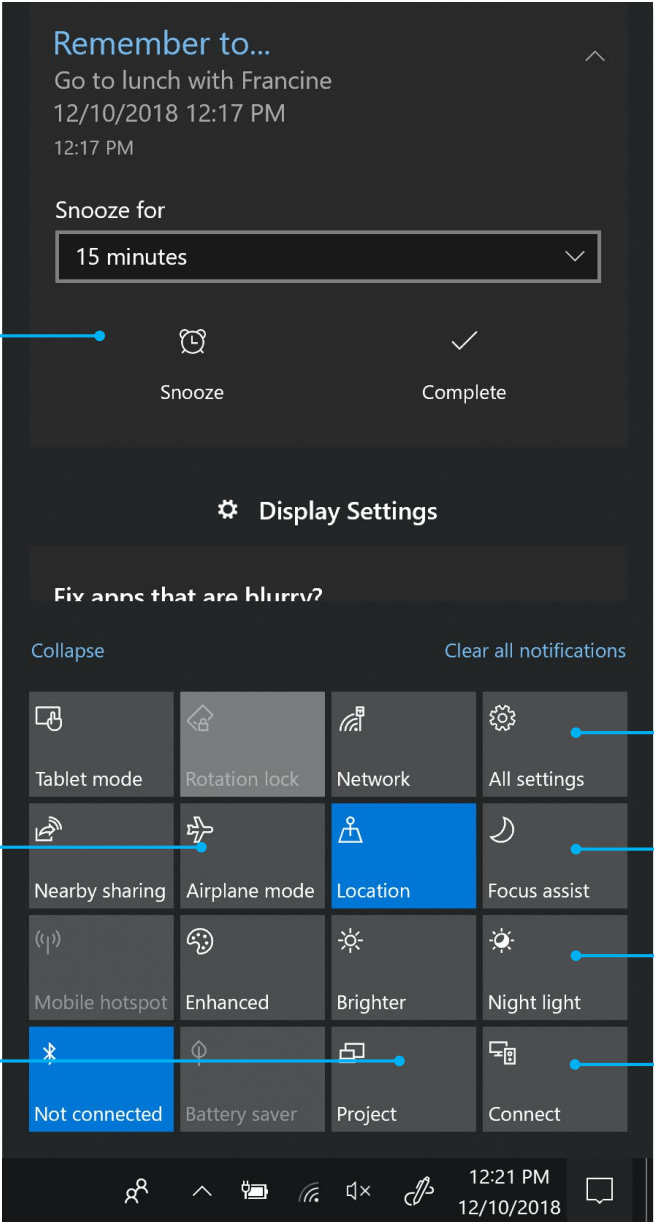


Action center


 **Actionable items**
New mail, messages, and device alerts. An easy-to-scan list of action items appears here.

 **Prepare for departure**

 **Share screens**
Or manage multiple screens.



 **Access to all the settings**

 **Manage your notifications**

 **Save your night vision**

One-click connections
Connect to Bluetooth devices and wireless displays.

Settings up close

Set up Windows so it's just right for you. Most of your settings are now available in the [Settings app](#), including ones still in [Control Panel](#).



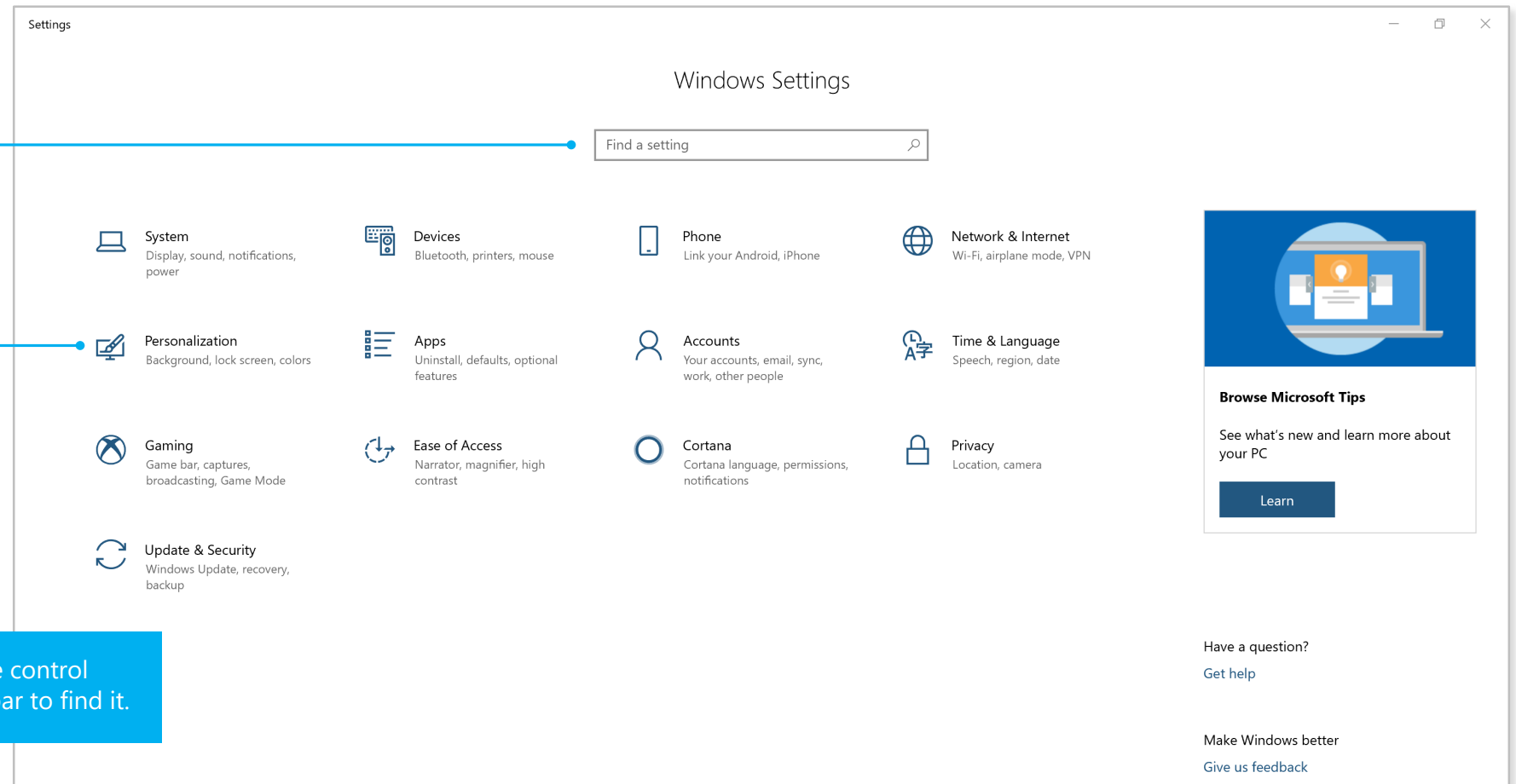
Faster results using search box

If you know a keyword or phrase, use search to get the right result quicker than browsing.



When you're not sure...

But you'll know it when you see it, browse categories for what you want.



Still looking for **Control Panel**? Type control panel in the search bar on the taskbar to find it.

Meet Cortana, your digital assistant

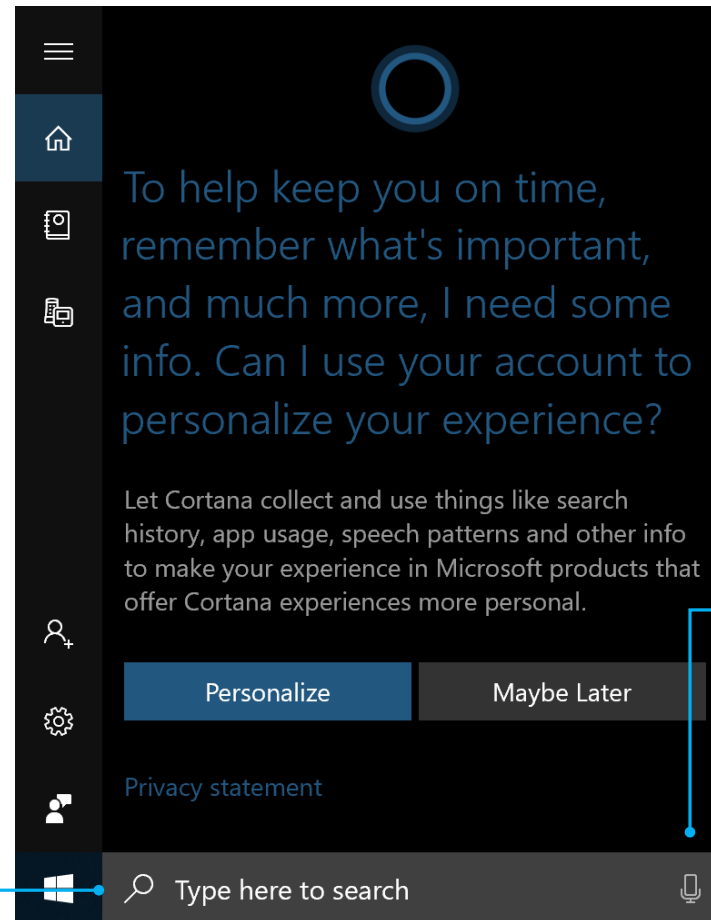
Cortana helps you find things on your device, manages your calendar, tracks packages, and can even tell you a joke on a rough Monday morning. The more you use Cortana, the more personalized your experience will be.



Talk or type, the choice is yours
Control settings for Cortana in the [Settings app](#).



Type your [question](#) here.

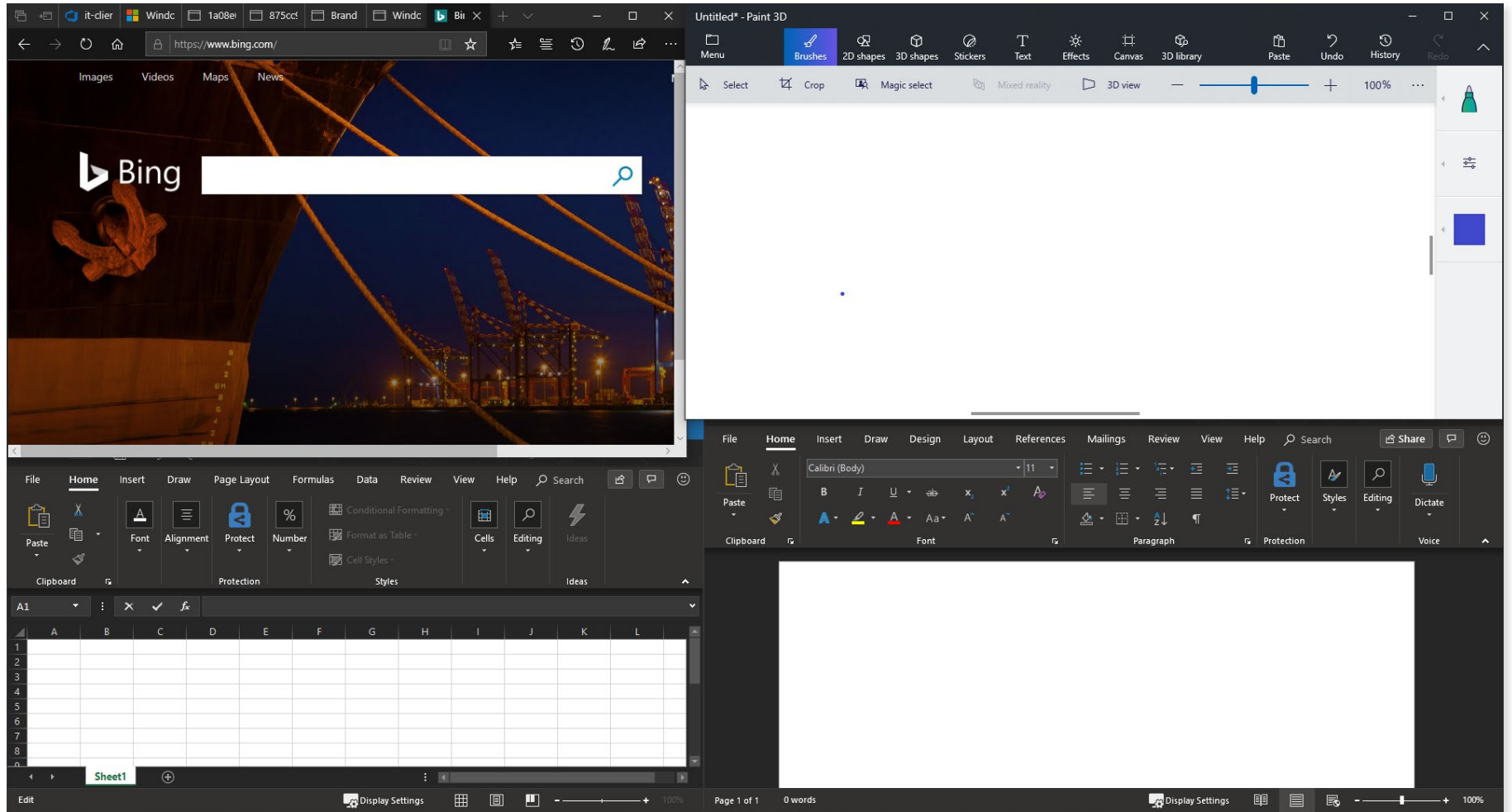


Turn on your [microphone](#) and ask your question.

See more of your projects at once

Move a window to the side or top of your display

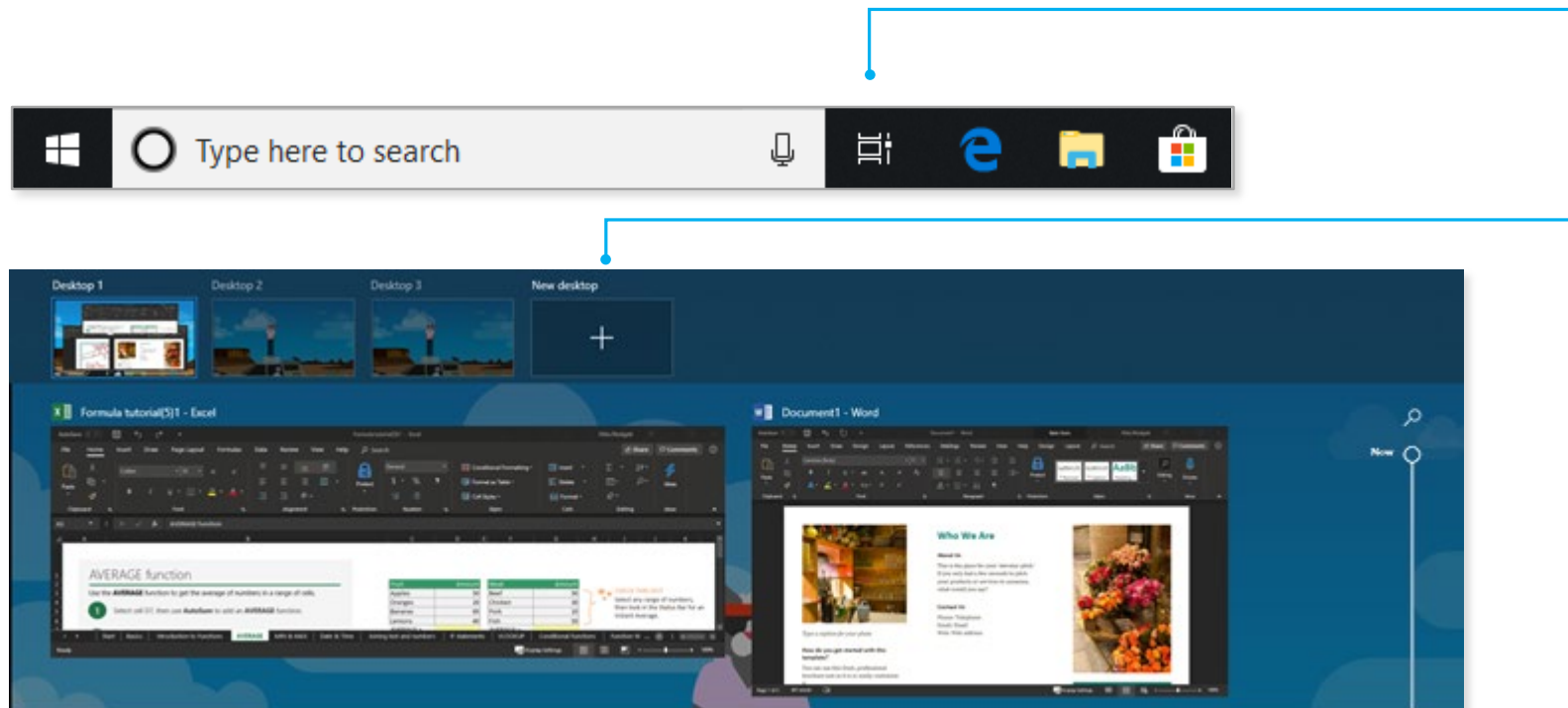
Do it again with another app. Snap as many as four at one time.



Get organized

Create virtual desktops to group apps together by project, type, or whim. Keep your work apps in one desktop and your personal apps in another, making it easy to switch between them.

To move apps between virtual desktops, select **Task View** and drag an app from one desktop to another. You can also find activities across multiple devices by using the activity history on your timeline.



Start here...

Select **Task View**, which includes activity history on your timeline.



...and then this

Add as many desktops as you need. You'll see them listed when you use **Task View**.

Connect to a network printer



Quick start guide for info workers

Where's the !#%&? printer?!

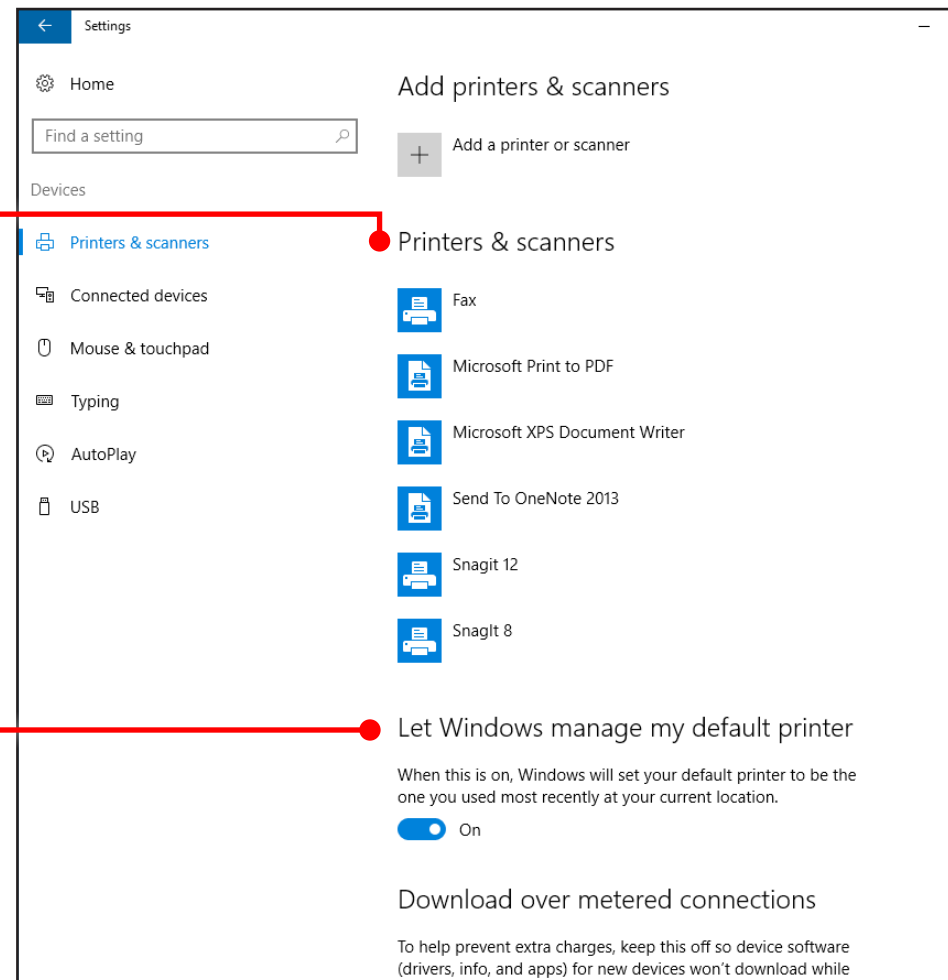
Here it is: Start > Settings > Devices > Printers and scanners.

The printers your PC knows about

Know where the files go

If you're always in the same office using the same printer, this is a helpful feature to turn on.

If you move around a lot, avoid surprises by turning this feature off so you don't try to send files to a printer somewhere else.



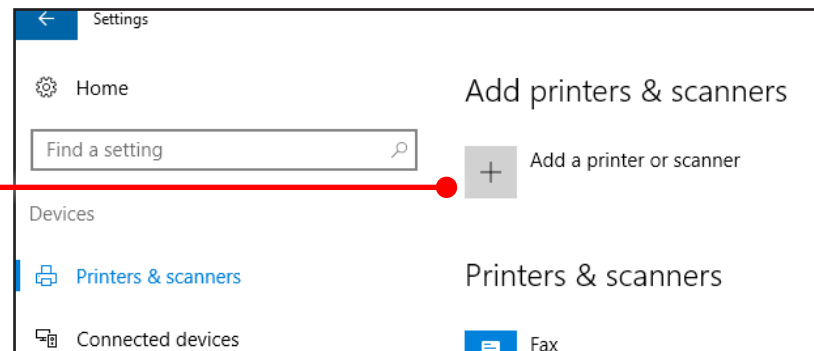
Connect to a network printer



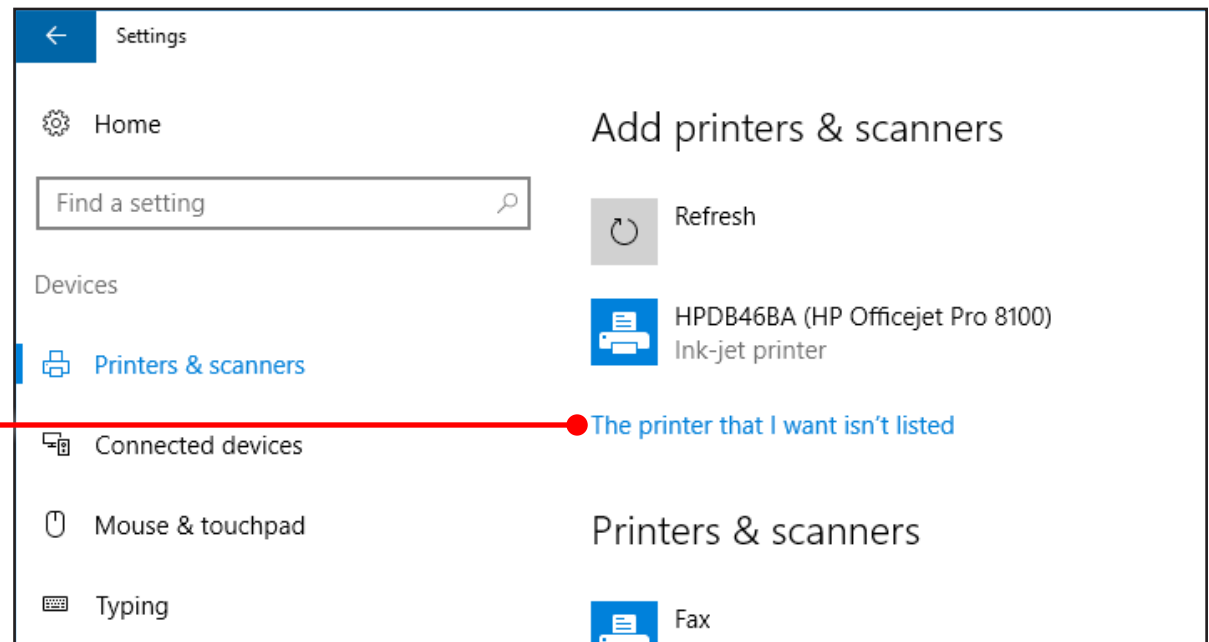
What if the printer you want isn't listed?

Let's walk through the options.

1. Select this +
We'll search your network
for more printers.



2. If the search comes back
empty, select this
You'll see some choices we'll
discuss for the next few pages.



Connect to a network printer



You've got a lot of options here

Which ones are the best for you can depend on the size of the business you're working for. If you work for a large corporation with thousands of people, it's likely that the printers are joined to the corporate network and, under normal conditions, you should've been able to find the one you want. So before trying anything else with the software, go check the physical printer to see if the power is on, it's warmed up, and ready to go by making a quick copy of something. If you're in a small or medium-sized business, you've probably already checked all that because it's not as far to walk. ;-)

When you're at the printer, see if its name (or maybe its IP address) is taped to it or pinned above it. Jot that down before you go back to your PC. When at your PC, do this:

Try the default option
Even when the printer doesn't seem that old, it can pay to try this.

← Add Printer

Find a printer by other options

- ☒ My printer is a little older. Help me find it.
- ☐ Select a shared printer by name

Browse...

Example: \\computename\printername or
http://computename/printers/printername/.printer

- ☐ Add a printer using a TCP/IP address or hostname
- ☐ Add a Bluetooth, wireless or network discoverable printer
- ☐ Add a local printer or network printer with manual settings

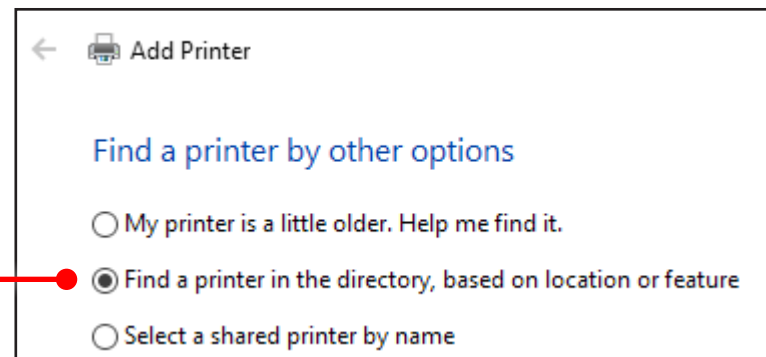
Next Cancel

Connect to a network printer



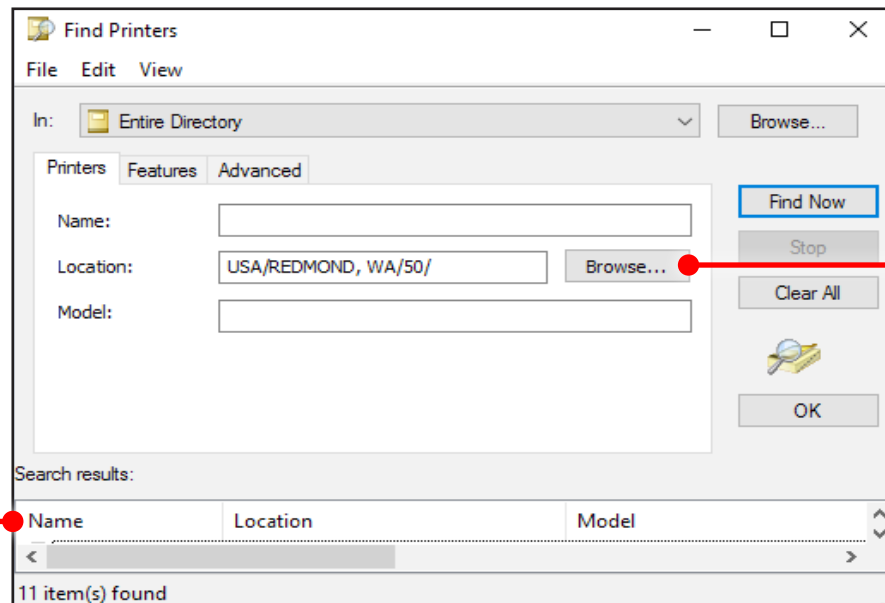
If the default option came up empty and you're in a medium or large organization, you might be able to search for a printer based on your location. If you're in a small business in a single location, you probably won't see this option listed.

1. Search by location, if available
Select **Next** to see a way to browse by building.



2. Browse to see locations
If you've got multiple floors, buildings, or cities, this can help narrow your choices and show you the name of the printer you're trying to connect to.

3. To connect, double-click
Or press and hold the name of the printer that appears in this list.



Connect to a network printer



If the default search didn't find the printer and you don't have the option to search by location, try searching for it by name.

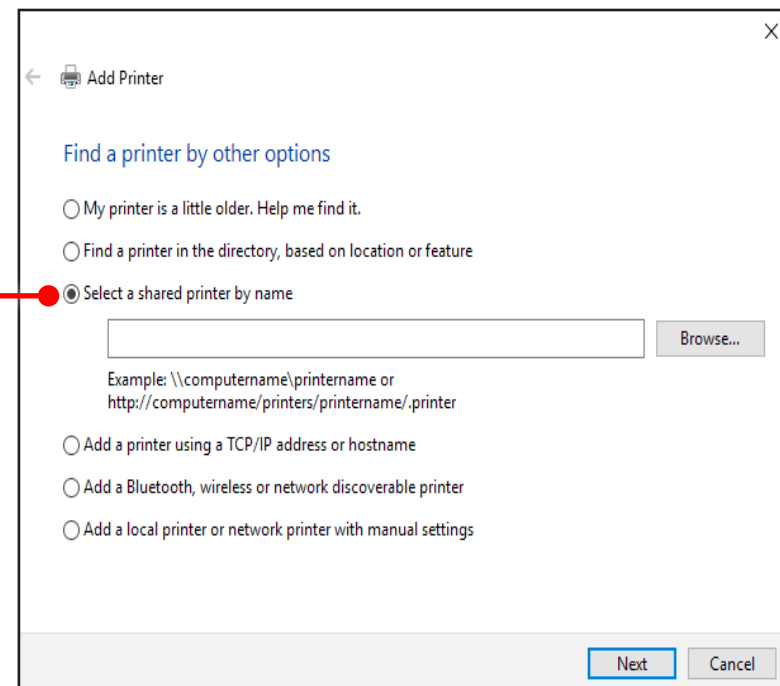
In large companies, the "computername" shown in the examples is likely the name of the server that many of the printers in your location are connected to. If you're not sure what this is but you know the name of another printer in the organization, you can try that server name here. But if you don't know the name, you're probably not going to be able to guess and you're going to need ask someone, such as a coworker who has connected to the printer or your IT folks.

In a small business, the name might be the name of a PC that's in a room with the printer. As it goes with a large business, if you don't know, you're going to have to ask.

Type the name

Take a careful look at the examples given because the direction of the slashes matters.

Select **Next**.



Connect to a network printer



If you're in a medium or large business and nothing has worked so far, it's likely that you're going to have to contact your IT department and ask for help. If their response is to give you only the printer's IP address (or hostname) to go on, that's OK—they're actually being really helpful—because you'll just need to paste it into a box and you're done.

Select this and then Next

Enter the address and then select Next

Connect to a network printer



A small- or medium-size business might have a Bluetooth wireless network printer. If you know that your office has a wireless printer, do this:

Select this and then Next
You'll kick off a search for wireless printers that you can then select and try to connect to.

← Add Printer

Find a printer by other options

- ☐ My printer is a little older. Help me find it.
- ☐ Find a printer in the directory, based on location or feature
- ☐ Select a shared printer by name

Browse...

Example: \\computername\printername or
http://computername/printers/printername/.printer

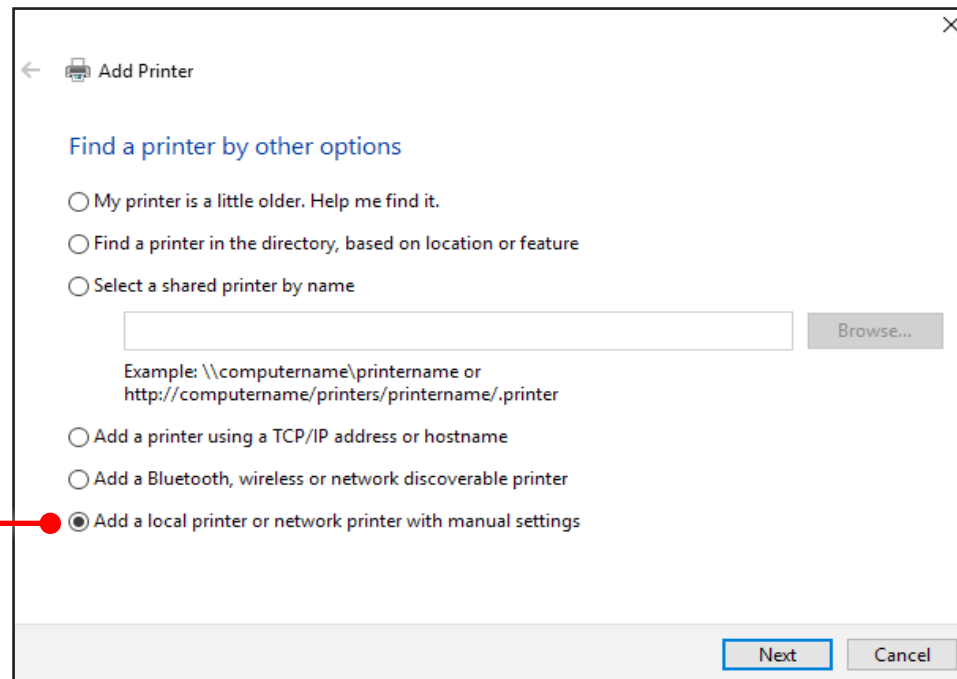
- ☐ Add a printer using a TCP/IP address or hostname
- ☒ Add a Bluetooth, wireless or network discoverable printer
- ☐ Add a local printer or network printer with manual settings

Next Cancel

Connect to a network printer



One thing a small business (which in this case means fewer than 100 devices on the network) can try is to manually add a network printer. Here's how:

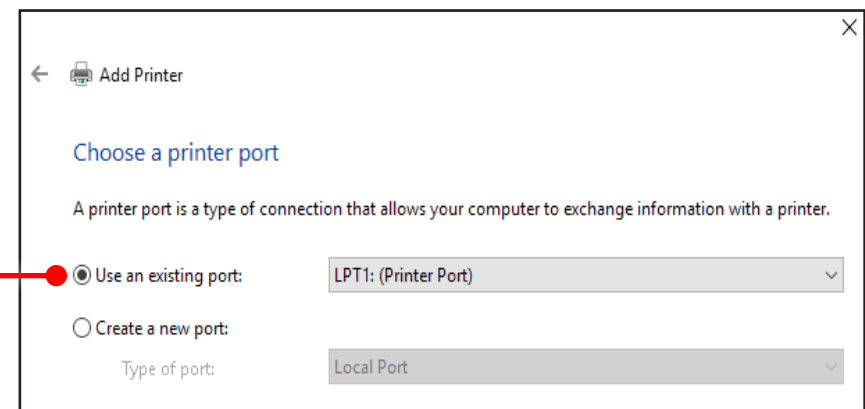


Select this and then Next

Select Use existing port and then...

Expand the list, pick a printer that begins with "WSD-" (and then a long number), and then select Next.

If there are a lot of "WSD-" entries in the list, you'll have to ask someone in your organization which one to choose.








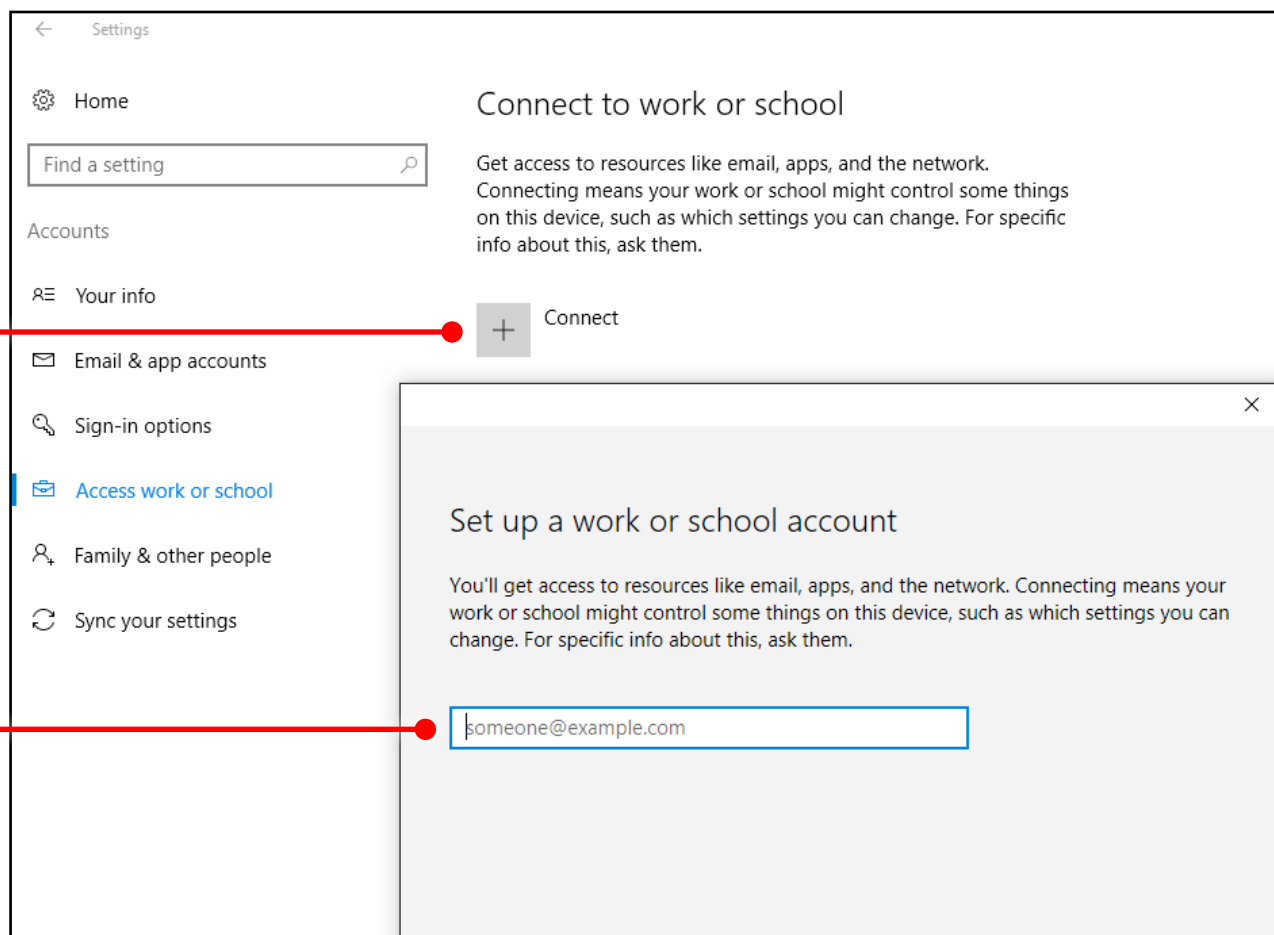
5 things to get going quickly

Using your own device at work or school? Here's how to get set up.

1. Add your work or school account

Follow these steps...



Select the Start  button > Settings  > Accounts  > Access work or school  > Connect  > type your work or school email address > Next > and then finish the rest of the wizard.



Quick start: Bring your own device

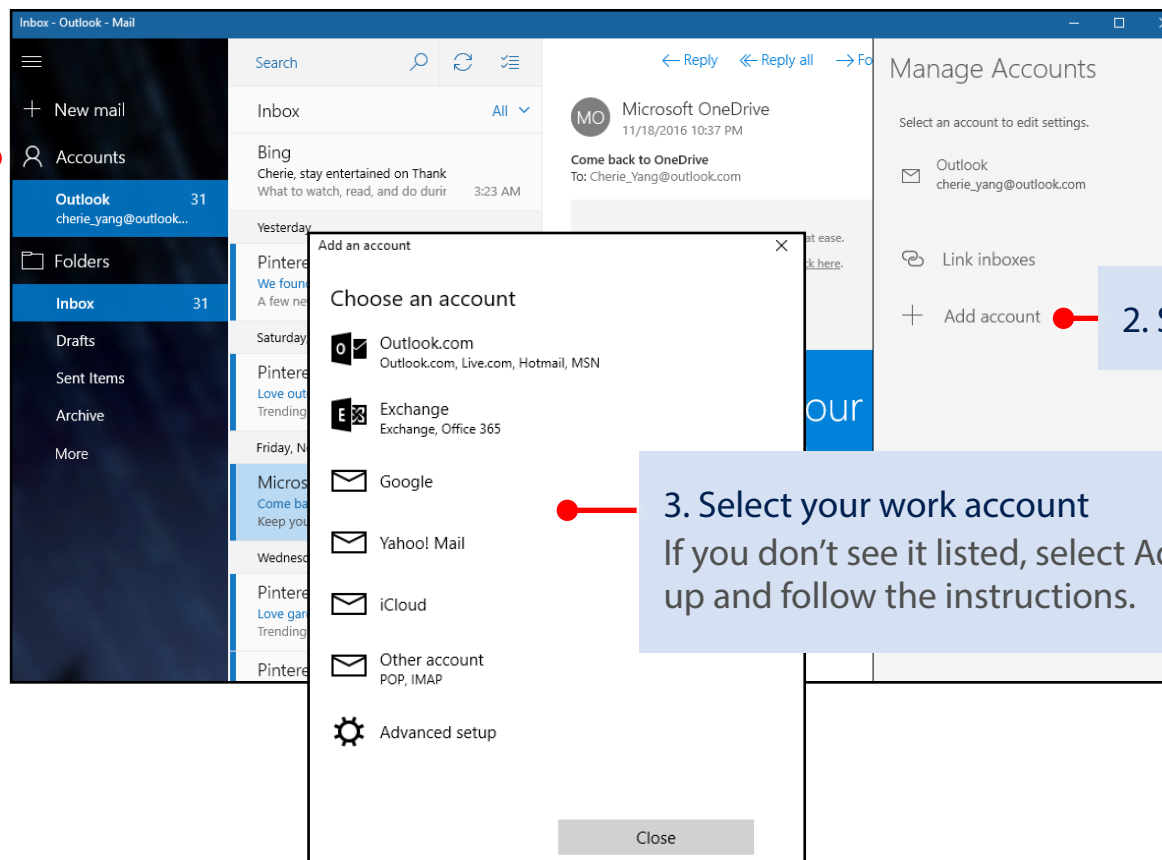


2. Set up your work account in the Mail app

Select the Start  button > find Mail  in the list of apps and open it > enter your work or school email address when you first set up the app.

If you've already set up the Mail app with a personal account, then add your account to the app. Here's how:

1. Select Accounts



2. Select Add account +

3. Select your work account

If you don't see it listed, select Advanced set-up and follow the instructions.

Quick start: Bring your own device



If you already use Outlook...

Setting up an additional work account won't take long.

Have Outlook 2016 (the desktop app)?
Open the app and select File > Info > Add Account and follow the instructions.

If you use Outlook.com...

The steps are similar, but they're different for each version of the app.

The simplest thing to do is open the app, select the question mark in the upper right, and search for "add account."

Add Account

Auto Account Setup
Outlook can automatically configure many email accounts.

☒ **E-mail Account**

Your Name:
Example: Ellen Adams

E-mail Address:
Example: ellen@contoso.com

Password:
Retype Password:
Type the password your Internet service provider has given you.

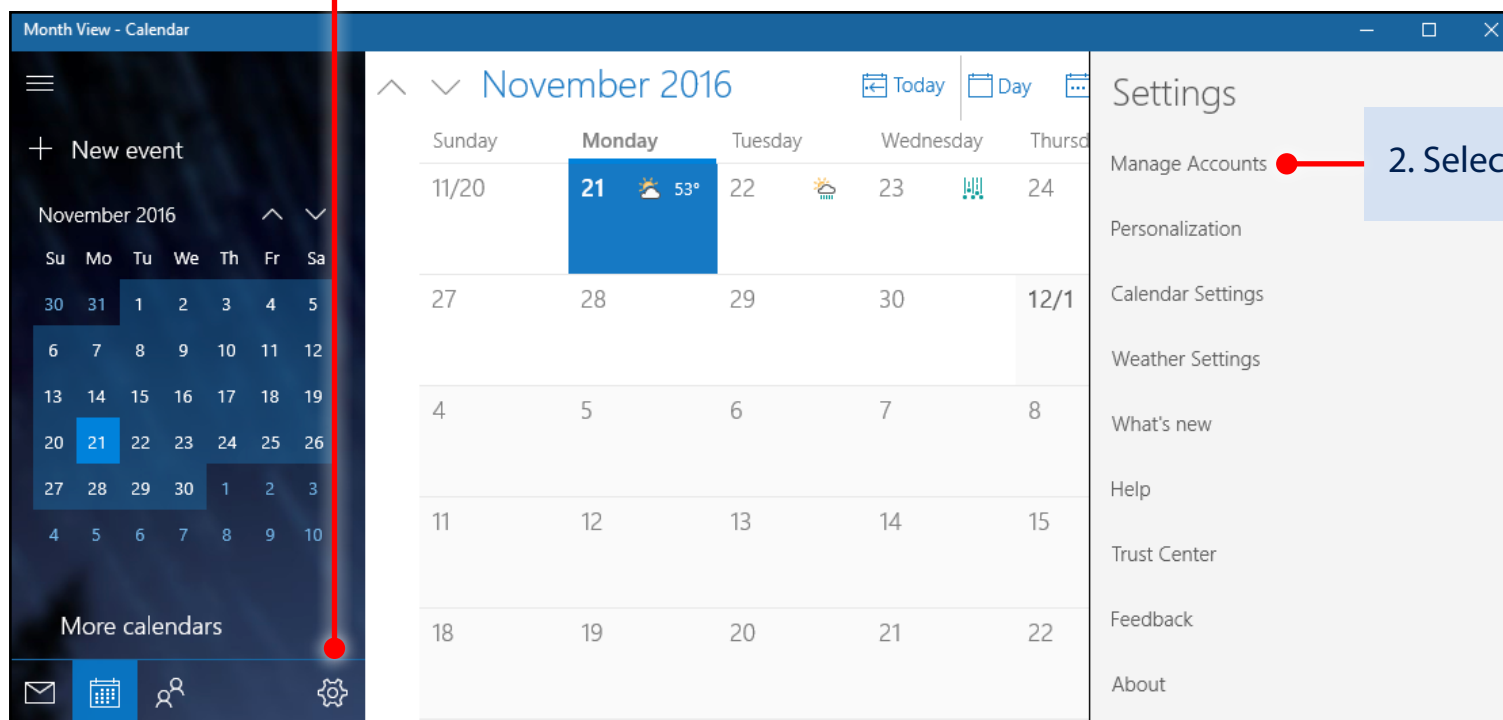
☐ **Manual setup or additional server types**

< Back Next > Cancel

3. Set up your Calendar account

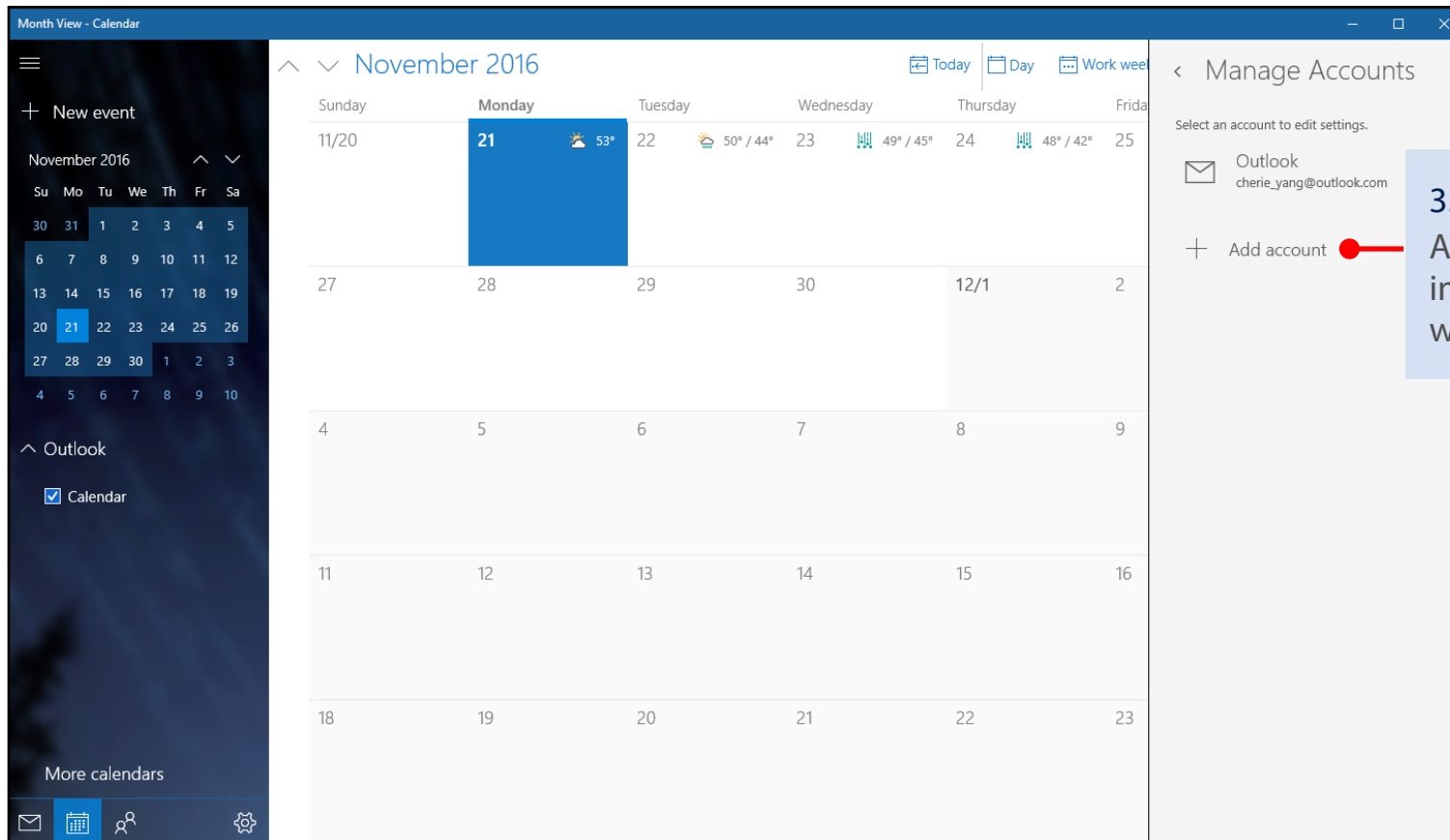
Select the Start  button > find Calendar  in the list of apps and open it.

1. Select Settings 



2. Select Manage Accounts

Quick start: Bring your own device



3. Select Add Account
And then follow the instructions in the window that opens.

4. Connect to Wi-Fi

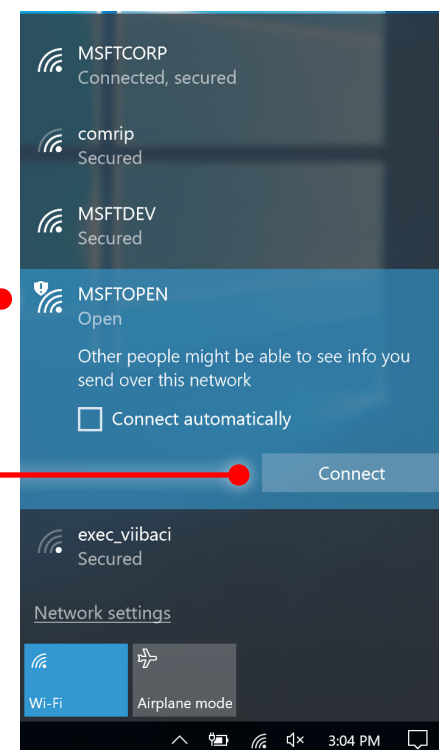
If your work or school has a Wi-Fi network, you'll want to be on it. You're going to need to get the password from your support person before you can connect.

1. Select Wi-Fi

It's on the taskbar in the lower right corner of the desktop.



2. Select a network and then Connect








5. Connect to work or school resources

If adding your work or school email account in step 1 above didn't automatically give you access to network resources, you'll need to connect to them.

Note that connecting to them can mean that you give up some control of your settings. For example, your passwords might have to meet their requirements. For more info, you're going to have to ask your work or school.

Follow these steps...

Select the Start  button >
Settings  > Accounts  >
Access work or school  >
Connect .

